

Church Conference 2023

*Epworth United Methodist Church
19285 Holland Glade Road
Rehoboth Beach, Delaware 19971
www.epworth.faith*



Tuesday, June 22, 2022 ~ 6:30 p.m.
The Rev. Dr. Kyung-Hee Sa

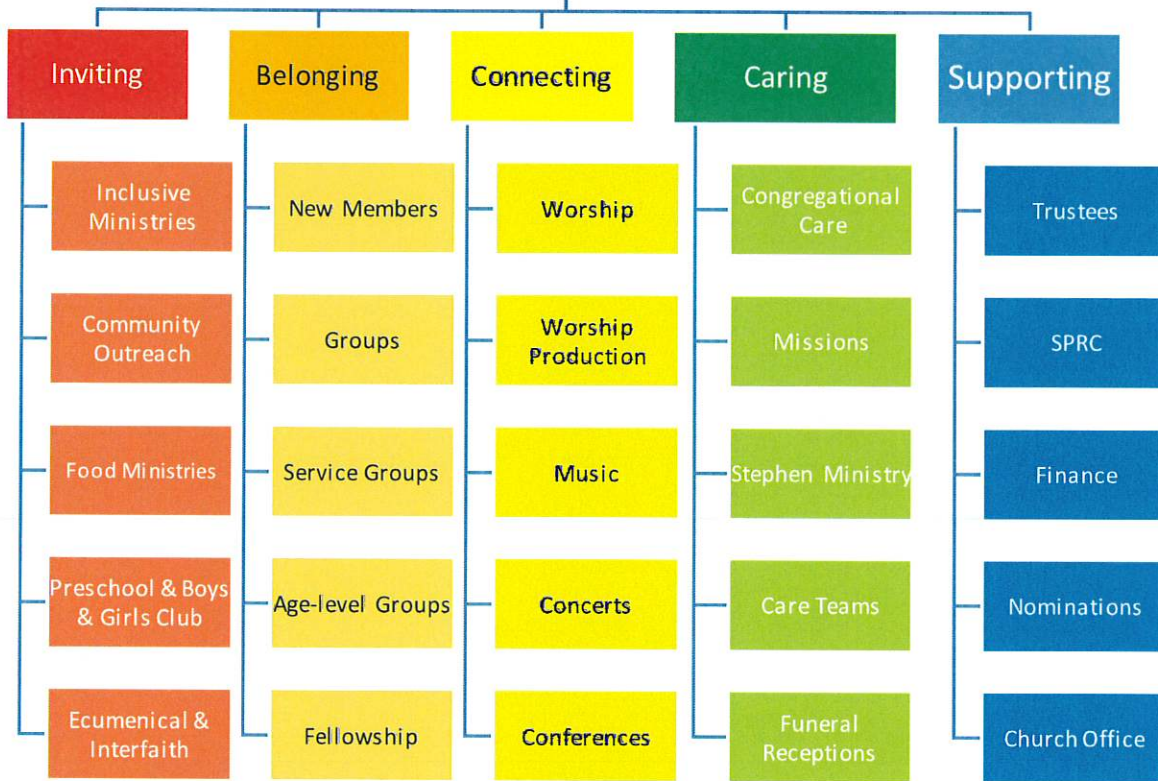
Vision: Exploring Faith, Embracing Community

Mission: Inviting, Belonging, Connecting, Caring

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Exploring Faith/
Embracing Community
Pastor Vicki Gordy-Stith/Linda
Kauffman



We organize our work into four primary mission areas: **Inviting, Connecting, Belonging,** and **Caring.** Our **Supporting Teams** build the foundation for these mission areas. Each area has a primary staff person who works with elected Ministry Leaders to equip the congregation to carry out the ministries. The Lead Pastor and the Governing Board oversee all the ministries to coordinate and communicate and multiply ministry. Our mission areas include:

Inviting: At Epworth we welcome ALL. We celebrate differences in ability, gender, gender-identity, sexual orientation, race, ethnicity, and social economic status as part of God’s diversity.

Belonging: Every person has a need to belong, to feel cared for and valued for who they are, and to have a community of support and encouragement to grow in their love for God and neighbor.

Connecting: Worship connects us to God, to each other, and to our community. Epworth offers a variety of styles and services to deepen these connections and heal our hearts.

Caring: Once we have experienced God’s love and the embrace of our community, we put our faith in action by caring for others, both within our congregation and within the wider community.

2023 Charge Conference Report Pastor's Narrative Report—June 5, 2023

I continue to experience great joy serving God at Epworth! I thank God for the gift of so many dedicated leaders and selfless volunteers! I love our community's commitment to Explore Faith and Embrace Community as we make disciples for the transformation of the world. We accomplish this vision by **Inviting All, Belonging, Connecting, and Caring**, while living our Core Values: *A loving community, Inclusive and welcoming, with Meaningful worship, Exploring faith, and Embracing community.*

This year, we explored the theme of Transformation, through our worship series, Bible studies, and leadership. So much of our world continues to rapidly change and we need to be able to adapt our ministries and transform them into ways to serve our world. Additionally, we know that our new initiatives from the Source Collaborative Team will require us to change. We also recognize that change involves grief, so we examined that process, too. I designed my pastoral goals around the transformation model that the Source Collaborative Team created, so that my leadership would reflect that need for change in myself, in our leadership, in our culture, and in our congregation. That change process involves Regular Reflection, which will lead to Interdependence and Systemic Change, expanding our Bridge-Building, and Inclusivity.

Here are some new ministries and on-going ministries done in a new way.

Inviting:

- Our Multifaith Group: expanded to include a Youth Group event and Clergy lunches. We also expanded Your Neighbor's Faith to include new congregations and held one meal in person.
- Preschool: Bo and I offered chapel time to the Preschool children, including songs and skits. I also offered opening prayers for Preschool Christmas Program and Graduation. As a result, a couple of families with children from the Preschool have begun attending Epworth.
- Food Ministries: Food and Love, which had been serving hot meals through Good Sam, reopened for in-person meals on Sunday afternoons. We also restarted our Tuesday evening meal for the International Students here working for the summer.
- Inclusive Ministries: We completed our Reconciling Ministries Bible Study and we are celebrating Pride month in worship. One of our members created a beautiful quilt to celebrate Pride and to let people who enter our church know that we are a safe space for ALL.
- Bridging the Divide: Although the Lewes Charge had much on their plate with Faith's disaffiliation, we did have Pastor Marjorie Belmont Burns provide the keynote talk for our Stephen Ministry Prayer Breakfast. Pastor Marjorie and I also co-led the Bible study: "Who Are We?" for people from Israel and Epworth.

Belonging:

- Bible Studies: We had several Bible and book study groups this year, some offered year-round, and others offered seasonally, in the Fall and for Lent. I taught "The Passion of Jesus," which viewed Holy Week events through the lens of a Jewish theologian perspective.
- Children: **The Holy Spirit has brought us some children!** We have almost 30 registered for Sunday School. Our Easter Egg Hunt reached our community and our Breakfast with Santa included a **Santa fluent in American Sign Language**. One little deaf girl could not believe that Santa could speak her language.
- Youth: Our youth group continues to offer a safe place for young people exploring their identity as followers of Jesus, created in God's image. I had the joy of participating in the Polar Bear Plunge for Special Olympics with our youth and Bo and I hosted the youth Progressive Supper main course. A few of our youth come from families who do not attend church, making it an awesome outreach.

Connecting:

- We shifted to one blended worship service in Advent and have been enjoying the energy and sense of community this one service offers. We still have about 35-40% of our congregation joining us online, so we have continued to focus on strengthening our hybrid worship.
- We offered our second Blue Christmas service for those grieving around the holidays.
- For our Christmas Eve early service, we had a Christmas pageant for the first time since COVID. Our youth and children presented a fabulous pageant!
- We also started this year a practice of recognizing volunteers during the Sundays in January. Adapting an idea from a previous pastor, we called them "Red Rose Sundays," and designated a Sunday in January for each of the Mission Areas.

- Epworth once again led the Easter Sunrise Service this year, and I had the joy of offering the message.
- In the fall, we held a **Deaf Awareness Sunday** and have looked for ways to include our deaf members in ministry, including having a deaf member present the scripture with our interpreter voicing it.

Caring:

- Our Stephen Ministers held their first Prayer Breakfast last summer, with Pastor Marjorie Belmont Burns (from Lewes Charge) speaking. We offered this time to help equip the Stephen Ministers to continue to serve in our Prayer Chapel, offered every Sunday after worship.
- Beginning the Monday after Easter, our team began **serving communion** to people at our local Assisted Living/Nursing Homes, on the Monday after communion Sundays every month.
- **Missions restarted** after COVID, kicking off with Congo Supper and Stories. Rev. Jonathan and Donna Baker came to share their testimony about our conference partnership with the United Methodist Church in the Democratic Republic of Congo. We also sponsored one of our deaf members to attend a mission trip with other deaf to Red Bird Mission this summer.
- Epworth continues to offer events in partnership with other organizations. This year, we offered Reverse 9-1-1 and flu shots with Beebe.

Church-wide Events:

- Epworth celebrated our **125th anniversary** this year. Our team created a wonderful weekend of events. We had a community fair on Saturday, complete with vendors, games for the kids, musicians, and a dunk tank. On Sunday, we combined worship services and hosted a panel of previous pastors and heard from “Rev. Todd,” the founder of the Camp Meeting. Additionally, the team arranged for an interview on Delmarva Life, highlighting the ministries of Epworth.
- Our Governing Board Leaders are in the process of **creating ministry descriptions** for all of our ministries, including **spiritual gifts recommended**, to help us direct people to their passion for ministry.
- We have seen a 15% decrease in giving since pre-COVID. This decrease necessitated some staff cuts which will begin July 1.
- Our **Source Collaborative Team** continued its work in helping the congregation to thrive. We listened to our congregational members, our community members, and explored Mission Insite. Then, we prayed and brainstormed and identified three initiatives and presented them to the church at a Town Hall Meeting in May. These initiatives include:
 - Youth and Families@Epworth
 - Community Learning@Epworth
 - Online Community@Epworth.

Personally, I have met my goals for this year, identified by working with SPRC. I went on two silent prayer retreats to keep my relationship with God strong. I continue to exercise, mainly running, and developing my mind through reading. My family connections remain very strong, which brings me much joy. I have also participated in the community and the Annual Conference in the following ways.

Community:

- Working to reduce gun violence
 - I volunteered with Moms Demand Action for Advocacy Days.
 - I spoke at a Peace Week Delaware Event on a Gun Violence Panel.
 - I participated in the Sandy Hook Memorial.
- I facilitated two support groups for survivors of gun violence.
- Through the CAMP Chorus Ensemble, I participated in World AIDS Day Remembrance.
- Partnering with the Rehoboth History Museum, I planned and led a celebration of the 150th anniversary of the Camp Meeting Association.

Conference:

- I lead Living Well Retreats for pastors in Peninsula-Delaware and Baltimore Washington Conferences.
- Chair of the delegation to General Conference
 - Attended the NEJ Jurisdictional Conference.
 - Serve on the NEJ Committee on Episcopacy.
 - Led a Town Hall for Whatcoat UMC in Dover.
- Led two Cluster Charge Conferences.
- Taught a class at Residency in Ministry on spiritual practices.

- Taught Cultural Competency to Residency in Ministry.
- I am teaching Cultural Competency and Emotional Intelligence at Licensing School.

As we begin the new program year at Epworth, I have decided to focus on the theme of **“Thriving.”** We want to move beyond surviving to a place where we thrive, growing and learning and changing and adapting, as the Spirit sanctifies us as individuals and as a community. We have used Ezekiel 47:9 as our Bible focus for the Source Collaborative: **“Wherever the river flows, every living thing that moves will thrive. There will be great schools of fish, because when these waters enter the sea, it will be fresh. Wherever the river flows, everything will live.”** With Jesus as our Living Water, our River of Life, staying connected to that Source will help us to thrive as a church community. Then, wherever we go, we can bring the power of the Living Water with us, helping our wider community to thrive. Join us on the journey! We have much to do and your gifts bless us. Thank you for the privilege of serving you, the people of Epworth!



Report of the Pastor


The report of the pastor shall include the names of all persons involved in the changes in membership and other items as outlined in the 2016 *Book of Discipline* (§§ 234, 340). This report should cover as fully as possible the work of the pastor. Care should be taken not to duplicate the reports of the Church Council, committees, organizations, and officers of the charge.

Copies of this report should be filed with the recording secretary, pastor, district superintendent and chairperson of witness or evangelism ministries.

Epworth United Methodist Church Church Rehoboth Beach, DE Charge
Dover District Peninsula-Delaware Annual Conference

For the period beginning 7/1/22 and ending 5/31/23
DATE OF PRIOR CHARGE CONFERENCE DATE OF CURRENT CHARGE CONFERENCE

1. List those who have been received into baptized membership since the last report.
(Attach as a supplement.)
2. List those who have been received into professing membership since the last report.
(Attach as a supplement.)
 - a. On profession of faith or restored.
 - b. From other United Methodist churches.
 - c. From other non-United Methodist churches.
3. List those who have been removed from the professing membership since the last report.
(Attach as a supplement.)
 - a. By action of the Charge Conference, or trial court, or by withdrawal.
 - b. By transfer to other United Methodist churches.
 - c. By transfer to other non-United Methodist churches.
 - d. By death.
4. Have the membership records and rolls been audited (§§ 231, 340.2c(2f))? X Yes No
 If not, why not?
5. The Pastor shall give a report on the state of the church and an account of pastoral ministry as it relates to (§ 340): providing support, guidance, and training to the lay membership in the church; ministering within the congregation and to the world; and administering the temporal affairs of the congregation. Include as a part of the report a statement outlining the pastor's program of continuing education and spiritual growth for the past year and plans for the year to come (§ 350.1). *(Attach as a supplement.)*

Signed 
 Printed Name Rev. Dr. Vicki Gordy-Stith
 Date 6-12-23

ANNUAL REPORT OF THE COMMITTEE ON MEMBERSHIP AUDIT

The church council shall appoint a committee to audit the membership record, submitting the report annually to the charge conference. [¶ 231] *The Book of Discipline of the United Methodist Church (2016)*

| | | | |
|-----------------|---------------------------------|--------------|--------------------|
| CHURCH | Epworth United Methodist Church | CHARGE | Rehoboth Beach, DE |
| DISTRICT | Dover | CONFERENCE | Peninsula-Delaware |
| Beginning Date: | 7/1/22 | Ending Date: | 5/31/23 |

I. MEMBERSHIP CHANGES

- * List names on back of form indicating how each was received or removed.
- * Please list names of all persons baptized on the back and indicate Membership Status, if any.

| MEMBERSHIP RECORDS & REPORTS [¶ 214-242] | 1. Total at Beginning Of Period | 2. Additions* | 3. Gross Total (Add Cols. 1 & 2) | 4. Total Removed* | 5. Total At End Of Period |
|--|---------------------------------|---------------|----------------------------------|-------------------|---------------------------|
| Professing Members [Section V: Church Membership; ¶ 214-225] | 668 | 30 | 698 | 18 | 680 |
| Baptized Members who have not become Professing Members [¶ 215, 226, 231, 240] | 29 | 0 | 29 | 0 | 29 |
| Constituency Roll [¶ 230.3] | 163 | 0 | 163 | 3 | 160 |
| Affiliate Membership Roll [¶ 227] <i>(member of another UMC)</i> | 6 | 0 | 6 | 1 | 5 |
| Associate Membership Roll [¶ 227] <i>(member of another denomination)</i> | 5 | 0 | 5 | 1 | 4 |

II. NOTATIONS AND SUGGESTED IMPROVEMENTS IN KEEPING RECORDS

The Committee on Membership Audit has examined the rolls listed on this page, has reconciled the rolls with the membership changes (by name and number) as reported by the pastor, and has found the totals displayed to be correct and the records properly kept, except as noted above.

Signed: Barbara Kuster sec
Membership Secretary

Signed: [Signature]
Pastor

July 1, 2022 – 5/31/23

Joined by Confession of Faith/Reaffirmation (11)

Carolyn Laurenzo
Teresa Cason
Thomas Simonton
Samantha Benfield
Greg Benfield
Mark Stanzilis
Mikki Snyder-Hall
Dave Pioli
Cheryl Pioli
Susanne Furman
Nan Martino

Joined by UMC Transfer (13)

Michelle Yates
Fred Yates
Shawn Paul Redick
Beverly Joy Gordy-Stith
Adam Emel-Firestone
Luke Emel-Firestone
Mark Weaver
Stephanie Stranick
Martha Weaver
Michael Duer
Stacy Heavner
Sarah Warfield

Joined by Baptism (2)

Teresa Cason
Greg Benfield

Joined by Other Denomination (7)

Rebecca Claire Snyder-Hall
Rhonda Fiehler
Kathleen Waterson
Richard Hoffman
Bryan Warner
James (Michael) Nonemaker
Robert Thoman

Removed from Membership by Transfer to
another UMC (14)

Linda Bruce
Stuart Bruce
Sharon Owens
Kimberly Owens
Katie Joseph
Norman Moore
Judy Moore
Lorraine Carr
Wendy Herman
Al Herman
Bill Shook
Kathy Shook
Rob Smiles
Dana Smiles

Removed from Membership by Death (4)

Jeannette Bonner
Robert Dickerson
Michael Cockey
Janet Greenawalt-Capitan

Pastor of Community and Communications Report to Church Conference
Rev. Dr. Bo Gordy-Stith
June 2023

Greatest accomplishments in ministry this year?

- Balancing time requirements for Church, Non-Profit leadership, and School Bus driving
- Teaching four Bible Studies (One Year Bible, The 12 Most Important Chapters of the Bible – in two parts), and a post-worship online conversation series), and one pastoral retreat (Living Well) throughout the year
- Assigned a permanent bus route (Cape Henlopen High School and Love Creek Elementary) as a Cape School District driver which enabled me to develop relationships with over 100 students and their families, teachers and staff, and to incorporate several wonderful stories of God's presence in those relationships in sermons
- As Lewes Rehoboth Association of Congregations Board President, led LRAC strategic planning in fall 2022 and a successful effort to welcome interfaith partners in January 2023. Shifted to quarterly meeting schedule in April 2023 to better accomplish LRAC workflow.
- Producing event livestreams and videos for High Holy Days, large HOA meetings, Epworth' 125th Anniversary, Christmas Day Services, Church Town meetings, Concerts and Graduation Ceremonies
- Worked with Food Team Leaders in maintaining ministry boundaries, adjusting schedules cooperatively and responsively, and supporting their extraordinary ministry
- Streamlined links on Constant Contact, Bulletin to drive everything to the weekly announcement post. Also experimented with Power Point words in worship to find the best fit for in-person, online, and tech/admin support.
- Expanded lighting, camera, and sound (organ) equipment/capability in our sanctuary and administrative (MS Office 360) and creativity software (Adobe Creative Suite) in our office. Also expanded Epworth's technical support team by recruiting and training new members.

Greatest challenges in ministry this year?

- Balancing time requirements for Church, Non-Profit leadership, and School Bus driving
- Grieving my mother's death last Summer
- Identifying the Epworth online congregation and their needs
- Dealing with the technical support demands of Epworth's 40 Rental events in 2022-23 (often on weekends and holidays) with little support beyond John Hilt's amazing work
- Adjusting to staff reduction, creating and training processes for volunteers

***William T. Carter
1029 Lakemont Circle
Winter Park, FL 32792
615.400.1796***

May 17, 2023

Charge Conference Report:

Judy and I continue to enjoy our residence at Westminster Winter Park, FL, a retirement community. We greatly enjoy our setting.

We are active in the onsite weekly worship service and I have preached once and led several services. I am also active in the veterans group and will lead their annual memorial service on 29 May 2023.

I have been an active volunteer at two botanical gardens weekly. I had 1,673 volunteer hours in 2022. Judy and I volunteered two weeks at Camp Pecometh working on maintenance projects.

It has been a great year and we feel blessed to be living here.

William T. Carter

Christina L. Whaley
7706 Stagg Road
Snow Hill, MD 21863
302-841-7589

May 28, 2023

Charge Conference Report:

Kenny (Ken) and I continue to live in Snow Hill, MD and love worshipping God weekly and connecting with the people at Epworth UMC in Rehoboth Beach, DE. In the Peninsula-Delaware Annual Conference, I continue to serve on the Board of Ordained Ministry and chair the Conference Membership and Interviews Standing Committee (2012-23). I fully participated in the interviews of the Candidates for Commissioning and Ordination held in February 2023. I also have been a Mentor to two pastors on the Lower Shore District, meeting with them monthly and attending with them their annual interviews with the District Committee on Ministry.

Continuing with The Upper Room Emmaus Ministries, I have participated in the monthly zoom meetings with other Consultants and Communicators. As a Consultant, I have worked directly over this past year with a community in Pennsylvania in the restart of their ministries and was present on their recent Women's Weekend Retreat in that same role. As a "Communicator," I have worked with sixteen communities in the Texas, Louisiana, and Oklahoma area.

As a retired pastor and spiritual director, Spiritual Direction for All is now my part-time job as I meet with those who are seeking God in their everyday life experiences or are seeking a deeper relationship with God. I do this with directees in person or on Zoom, individuals or groups, from local communities and across the United States. I participate monthly in a cohort group supervision and meet with my own Spiritual Director monthly.

Being a Benedictine Oblate, I attend the monthly meetings, retreats, and Days of Reflection at the St. Gertrude Monastery in Newark, DE. Since my last Charge Conference Report, I have given four presentations and/or talks on topics such as "Prayer and Silence," "Discernment in the Rule of Benedict," and led opening worship in these settings. We also participated in a group book study of "Ancient Paths" by David Robinson over this past year and plan to do "Wisdom Distilled from the Daily" by Joan Chittister beginning in the fall.

Lastly, I continue to take a weekly Sabbath time on Wednesdays by going to a monastery where I meet with God in a private room in silence and am able to go to the chapel for the Liturgy of the Hours. This is my way of centering with God, listening with the ear of my heart to the voice of God, and returning to the world to better serve God.

Grace and Peace,
Christina L. Whaley
pastortina@aol.com

2023 Charge Conference Report
Epworth United Methodist Church
Inviting – Pastor Bo Gordy-Stith & Bob Joynson – leaders

The Inviting Ministry is composed of:
Communications, Ecumenical/Interfaith, Food Ministries, Inclusive Ministries,
Pre-School, and Social Justice

Communications

- **Announcements** - Streamlined links on Constant Contact, Bulletin to drive everything to the weekly announcement website post. Working with leaders and volunteers to provide timely, consistent information before and after Epworth events, for the benefit of volunteers and participants.
- **Tech Support** – Added Adobe Creative Suite in 2023 (through a discounted non-profit license); donors enabled us to add an additional remote-controlled camera, colored stage lighting in the sanctuary, and direct audio connection for the organ to improve our livestream worship experience. Expanded our AV Team through recruitment and training and started a website creation and maintenance team.
- **Rental Support/Outreach** – In addition to providing nearly ten percent of Epworth's annual income, our Pastor of Community and Communications and Custodian treat our 40 outside building event users as honored guests, going the extra mile with support and hospitality as a demonstration of Christ's love. These include community and high school bands, orchestras, and choirs, neighboring congregations, HOA's, local arts festival organizers, and Beebe Hospital and Nursing School.
- **Electronic Sign Project** – Epworth received grant funds from the Congregational Development Corporation (CDC) to purchase and install an electronic LED message center in place of our existing wooden sign. These funds, combined with donations from parishioners, will allow Epworth to significantly expand the reach of our communications to our community, supplementing our print and social media communications to inform the many individuals and families who pass by our church in vehicles or on bicycles of the good works of our ministries and the many events taking place at our church. We have gained many new members through their attendance at community events within our building. Therefore, promoting the community events will bring more people in and give us an opportunity to reach out to them in Christian love.

Ecumenical/Interfaith

- **LRAC** – The Lewes/Rehoboth Association of Congregations (LRAC) provides the funding for many community outreach programs such as: food bank, CRC, scholarship monies, and West Rehoboth student/community needs. These programs are almost entirely funded from the funds that the New Life Thrift Store makes from selling donated items. Epworth's Pastor for Community and Communications is the President of the LRAC Board of Directors; another Epworth church member is also on the Board. Epworth also has members who volunteer at the New Life Thrift Store.
- **Community Resource Center (CRC)** - this is an outreach program of LRAC. CRC provides funds, food, shelter, and support in many ways. Our Food Rescue ministry provides food to the CRC. This program is growing all the time due to the large homeless population in the area as well as those persons affected by the seasonal work in the area.
- **Seaside Jewish Community** - Epworth continues to partner with the Jewish Community synagogue as our community friends through God on many programs. They are closely involved with our Food Rescue, Kitchen@Epworth, Social Justice projects and whenever they feel called by God to participate through volunteers and donations. We have hosted (and produced in person and online) their High Holy Days services every fall since moving to Holland Glade Road. As of January 2023, LRAC includes SJC and other interfaith partners in its ministry, a decision Epworth representatives on the board helped make possible.
- Our Epworth Lead Pastor and church members led and participated in multiple sessions of Your Neighbor's Faith program with our faith partners.

Food Ministries All of the Food Ministry Teams, building on their work from previous years, continued their important outreach and support to our community during this past year.

- **Food Rescue** – During this past fiscal year our Food Ministry teams collected more than 253,700 pounds of food from 20 area grocery stores, restaurants, and farmers markets.
- **Food Pantry** - During this past fiscal year our Food Pantry teams collected more than 35,200 pounds of food from individual contributors. Our Food Pantry Teams usually collect donations on Sundays, Tuesdays, and Thursdays.
- **Kitchen@Epworth** – Our volunteers on __ Kitchen Teams continued to prepare hot meals for sharing with Good Sam Mobile clients and dine-in patrons at Epworth on Sunday afternoons. During this past year our Kitchen Teams prepared more than 4,800 hot meals for delivery to those in need.
- **Good Sam** – During this past fiscal year our Good Sams Teams distributed more than 5,500 servings of shelf stable, produce, and hot food to individuals and families at our Good Sam Mobile drive-through on Sundays, Tuesdays, and Thursdays.
- **Bridges USA** – Epworth has reinstated meals for the local J-1 students who are in the area for the summer months working at local businesses. This program was curtailed because of COVID-19. We host meals prepared by our Kitchen@epworth teams on Tuesday evenings. This is a place for J-1 students to receive a nourishing meal, information about our local area, and socialize with other students and our volunteers. J-1 students also come to our Good Sam food distribution days on Sunday, Tuesday, and Thursday to receive much needed food

(Figures are through April 16, 2023 except for Good Sam which is through Feb 28)

Inclusive Ministries

- **FIRE/Reconciling** - The practiced inclusion of the LGBTQ community has enriched Epworth for over 25 years. The FIRE (Faithfully Inviting and Reconciling Everyone) Ministry is affiliated with the Reconciling Ministries Network. As part of the Reconciling Ministries Bible Study, Epworth offered a nine week Reconciling Ministries Bible Study class during June, July, and August of 2022. Many of the participants are now able to understand Scripture passages in context now, and can verbalize their own feelings about LGBTQ issues in a more informed way.
- **Recovery Groups** - Epworth continues to "embrace community" by opening its doors to all support groups. This important initiative has proved successful providing meeting space to multiple groups.
- **theskatepark@epworth** has continued on as a wonderful outreach to the younger community. While not officially an Epworth Ministry, the park is hosted on the Epworth campus – a quasi zero-dollar lease. They have a Board of Directors who oversee the park, raise funds, pay for insurance and repairs – in turn, they report to the Epworth Trustees.
- **The Boys & Girls Club of Rehoboth** continue to lease space from Epworth. Attendance has been steady as it provides a safe place for structured after school activities to young people in our community.
- **Preschool** - Epworth Preschool is celebrating its thirty-sixth year as one of the most reputable, respected and sought-after preschools in the community. We provide a nurturing, safe and age-appropriate learning experience for children, ages 2-4 years old. We include arts and crafts, music, sign language, science, gross motor activities and devotions in our daily curriculum. We have a Board made up of preschool staff, EUMC finance and Board of Trustee representatives, the Pastor and former educators, who meet bi-monthly. We offer two-, three- and five-day classes which meet 9:00-noon or 9:00-2:00. We also offer 6 weeks of summer camps with various themes. We currently have wait lists for our camps and for the fall and are back to full capacity after reducing our class sizes during COVID.

Social Justice - the Social Justice Team at Epworth were active in the following areas:

Our KIVA small loan program continued to provide micro loans to deserving individuals. They gather monthly and are growing to the point of needing a new place to meet. Since November of 2014, our KIVA team has lent \$49,185 to 535 recipients. (Figures through April 2023).

- **Multi-Faith Ministry** The Sisters groups, which has been meeting regularly for nearly 6 years, grew out of the efforts of an ongoing Multi-faith initiative. Group members come from the Islamic Society of Central Delaware, Seaside Jewish Community, St. Peter's Episcopal Church, the Lewes Charge (Faith and Israel UMCs) and Epworth.
- **Moms Demand Action** Epworth led the expansion of the DE State Chapter of Moms Demand Action into Sussex County. During this past year we worked on state legislative initiatives, trying to get some bills passed. The past legislative year saw several key bills passed, which will help ensure the safety of

our communities. We also canvassed the Rehoboth/Lewes/Dewey area and wrote postcards, encouraging voters to call their House Representative about these same bills.

- **Peace Week Sussex County** Members of Epworth participated in the annual Peace Walk in Georgetown with other faith groups from throughout Sussex county.
- **The Campaign to End Debtor's Prison (CEDP)** is a new venture of the Social Justice Committee. This is a statewide program that meets monthly via Zoom. Recent legislation saw bills passed that allow persons to reclaim their driver's licenses without being forced to pay off all legal debts to do so.
- **Westminster Presbyterian Church** in Wilmington has a very active **Peace and Justice** group that brings in keynote speakers on subjects of interest. Judy and Norm Moore from Epworth participate regularly in these and encourages us to tap into their archive of seminars and presentations.

Belonging
2022 Charge Conference Report
Submitted by Linda L. BenderHilt, Belonging Ministry Leader
Supported by Gwen Osborne, Cathie Lewis, and Michelle Yates

Belonging is the Ministry Team that focuses on New Members, small group study, Age Level Groups such as Youth and Sunday School. Gwen Osborne is the staff representative. Service groups and Fellowship are also a component of this ministry.

New Members classes were held 3x this year; with a total of 29 new members joining. Led by our Lay Leader, Mike Tyler, each group met for a one-day session for 4 ½ hours. After three months the new members are contacted as a follow-up to help them find their place at Epworth. A new members' brunch breakfast is planned for Sunday, June 4th.

Looking Forward

- We are planning more New Members classes during the fall of 2023 and the spring of 2024

Groups have increased and have continued to grow this year.

- Ministry fairs were held in September and January to give the opportunity to meet the group leaders and share information about the classes
- A form has been developed for Exploring Faith Class; uploaded to our website and is to be completed by those wishing to lead a faith class
- Zoom group met Tuesday evenings
- Reconciling Ministry classes met Tuesdays and Thursdays
- Pastor Bo completed a zoom class for 12 Most Important Chapters in the Bible
- Various Bible and Book study groups have met through the year: 'The Way' Lenten study, Lenten Conversations, Mankind Project 1, and Alters of the World
- Social groups included kayaking and Biking with Bo
- Our Volunteering groups continue to operate and flourish: flower ministry, food rescue and mobile pantry, Stephen Ministry, Wings, card making and sending, Good Sam cards, fellowship coffee hour, food, and love kitchen crew, adopt a highway, Kiva, Epworth facility team, FIRE, social justice, scripture readers, ushers, SS teachers, youth group, hospitality group/greeters, security team, CDL bus operators

Looking Forward

- Many current groups such as kayaking and bicycling will return/continue
- An Education Fair is being planned for the fall to open/introduce new classes
- Continue to find and develop new classes that will meet everyone's needs

Service groups also play a significant part in Belonging

WINGS (Women in God's Service) is a women's group that provides help where it is needed in the Church and helps church members connect with the many groups that the Church provides. This has become a vital service of the Church.

- Helped Church office with mailings
- Welcome visitors in the Narthex
- Provide answers to questions about the Church to visitors and members
- Create bags for distribution through the Mobile Pantry at Valentine's Day, Easter, Mothers' Day, and Fathers' Day
- Help with events sponsored by the Church such as the Easter Egg Hunt

The Simpson's Men's Group meets monthly and continues to support the food ministries in the Church and community and the Facilities Maintenance Team.

Sunday School continued at Epworth this year; it restarted in September. In the beginning attendance was typically 3 - 5 children. Since January 2023 attendance has increased to around 8-12 children each Sunday plus nursery age children. The Sunday School roster contains 19 families with a total of 34 children ranging in ages 1 to 12. A Children's Celebration is included in each Sunday service.

- Children have participated in the service as acolytes.
- Curriculum continues a rotation schedule that includes storytelling, art, spiritual practice, missions, science, and cooking centered on Bible story every four weeks
- Nine Church members work as a team to develop each Bible story
- Currently 29 children on the Sunday School roster!
- A Kids' Choir has begun; rehearsals are at the end of Sunday school
- There will be Vacation Bible School this summer – theme is Heroes; July 31-August 4

Looking Forward,

- We are planning to continue this curriculum for the next year
- A confirmation class, which will be taught by Pastor Bo, is planned for the near future

The Youth Program since beginning in January, Joy Gordy-Stith and Tom Lewis, along with four other adult volunteers, continue to meet weekly with our Epworth youth following the worship service. Currently there are six middle school aged members. Joy has developed a curriculum that includes religious studies that follows the scripture lessons and sermon for the day, service, and fun activities. Youth participated in the 125th anniversary of the church, the Christmas pageant, reversed Lenten food boxes, and road cleanup of Holland Glade.

Looking Forward,

- Monthly activities are planned for the summer months such as a lock in at the Church
- Continue to grow the youth group
- Activities with other youth groups in our area

Fellowship (formerly Family Ministries/ Community Outreach) will continue. We were able to hold our Easter Egg Hunt, inviting children and their families through the Sunday School, Epworth Preschool, and Rehoboth Beach Boys' and Girls' Club. Families enjoyed hunting for eggs, refreshments, activities and games, and a magician. We held our first greet and meet the Pastors with Sunday school families on March 12th. All enjoyed a breakfast prepared by the Kitchen crew and games and crafts led by our youth.

Looking Forward,

- We plan to hold another Easter Egg Hunt and are investigating having a bonfire with pumpkin decorating in the fall
- We plan to continue the greet and meet the Pastors and Sunday school crew on a quarterly basis

Last of all, Epworth is a Safe Sanctuary church. We have a safe sanctuary plan and an anti-bullying policy that we reinforce as new teachers and leaders are found. We work to provide a safe and secure place for our children and youth as we continue our children's programs.

2022-23 Charge Conference Report Connecting

Ministry Team Leaders: Murray Archibald (*Ministry Leader*), Rev. Dr. Vicki Gordy-Stith and Doug Yetter (*Staff Program Managers*)

The Year in Review

Although the global pandemic emergency has been officially ended, we continue working through the realities of the post-pandemic church and how we connect and re-connect our in-house and on-line congregations to God through worship.

- Connecting Core Team members: Murray Archibald, Rev. Dr. Vicki Gordy-Stith, Doug Yetter, and Aleta Thompson.
- Under the guidance of the Connecting Core Team, the ongoing ministry of passionate worship – both live and livestream – was brought to fruition by our Ministry Coordinators. Among the many facets working together toward this end are the Music Department (Chancel Choir, Bell Choir, Praise Team and Band), Ushers, Worship Design, Altar Team, Lectors, Communion Stewards, Acolytes, and Worship Design Production Team.
- The Music Department continues to flourish and grow – the Chancel Choir and Praise Team have doubled their membership since the bleak days of the pandemic. Initial concerns regarding the combination of services and worship styles appear to have not only been overcome but welcomed and celebrated. Singers from both services have embraced the changes, and a half dozen of them now sing with both vocal groups. Much of this growth can be directly attributed to “refugees” from the congregations who have disaffiliated and found a welcoming home at EUMC!
- Plans to restructure our Ushers duties and purpose are underway with several congregants expressing interest in serving. The Acolyte program has achieved more stability as the number of families in our church community has increased and participation has been expanded into many areas. Our Youth Group will become their own subset of Communion servers beginning this summer!
- Through the generosity of patrons, we were able to purchase eight multi-color floor lights to augment the “look” of worship, as well as for use in community rentals; connect the organ into the sound system so online worshippers experience the same quality of sound as our in-person congregation; create a large, multi-faceted piece of art as a physical representation of our 2022-23 “Transformation” theme.
- The Worship Design Production Team created and installed visuals for all church seasons including Pentecost, Advent, Christmas, Epiphany, Lent, Holy Week, Easter, and the long season of Ordinary Time.
- The Team welcomes the challenges we have yet to face, knowing that we’ve overcome some seemingly insurmountable obstacles over the past several years!

Looking Forward – Opportunities and Challenges for 2023-2024

The Connecting Team will continue to explore and implement inspiring worship concepts to support the year-long worship series – “Thriving” - created by our Pastoral Staff and look forward to attracting those who wish to join us as we Explore Faith and Embrace Community. None of this has been easy, but it has prepared us for almost any eventuality and strengthened our faith and love of God.

Submitted by Doug Yetter, 6-01-23

2022 Charge Conference Report
July 1, 2021 to June 30, 2022
Caring
Val Linder, Incoming Ministry Leader

You are God's chosen people. You are holy and dearly loved. So put on tender mercy and kindness as if they were your clothes. Don't be proud. Be gentle and patient.
Colossians 3:12 NIRV

Caring Ministries continues to evolve and renew services during these different times and difficult times we are experiencing as a church, community, country, and world. Accommodations and altering the way we provide ministry to our community safely is ongoing.

Major change to Caring Ministry: Communion Ministry added

Additional Ministries Continuing Outreach

Those of us who are strong and able in the faith need to step in and lend a hand to those who falter, and not just do what is most convenient for us. Strength is for service, not status. Each one of us needs to look after the good of the people around us, asking ourselves, "How can I help?"
Romans 15:1-2 MSG

Stephen Ministry

Stephen Ministry has struggled through the last 3 years. The numbers of people asking for a Stephen Minister has leveled off. We also continue to have a few people who need help that is beyond the scope of Stephen Ministry. We reached out to local or internet-based services still accepting clients to make a list of therapists that might help those asking for it. While not being able to accept the person as a care receiver the Leadership Team worked with the person to help them to find them the support they needed.

The Stephen Ministry Team provides a one-on-one prayer chapel. This is provided in the rooms down the Abel hallway, before and after our 10:00 a.m. blended service. Three rooms every Sunday are set aside for people to come in seek prayer and healing for issues they are confronted with.

Areas to address:

- On going education for serving congregation in hospital or hospice care.

Card Ministry

- Continues strong connection with congregation
- Card writers sent cards in following categories
 - Sympathy
 - Birthdays, over 75
 - Get Well
 - Encouragement
 - Anniversary
- Cards also went into each family's bag of foods
- Cards given to each family/club that donated food

Areas to address:

- Recruit new ministry members

Pastoral Care

Pastoral Care is another ministry that has faced major changes in the delivery of services to our congregation and others in need. Our hospital relaxed many of its restrictions so our Pastoral Care Team could visit people hospitalized, facing surgery, or sitting with family members as they wait for test, surgery, treatment results. We continue to make phone calls, home visits, and sometimes porch visits.

- Cooperative partnership with Chaplains at Beebe Hospital, Kent Co. Hospital, local Assisted Living facilities, and Hospice Care developed to give pastoral care to our congregation through phone, text or emails to the Chaplains
- Beebe Chaplain, Paul Waite, is coming to provide workshops on ministering to the hospitalized, homebound, and hospice patients not only from our church but also assist chaplains when needed.
- Another workshop concerning ministering to families facing terminal illness is being scheduled

Christmas Joy – Major changes this past Advent Season

- School System back to accepting gifts other than gift cards
- Angel Tree came back. Congregation and community businesses assisted us in providing a Christmas to 45 children from Cape Henlopen Schools and West Side Community Agency
- Infamous Epworth Cookie Walk returned to raise money for Christmas Joy

Ministry Changes

Leashes of Love<<

- Disbanded, many of the facilities we visited now have their own dogs for their clients

Stitchers of Love

- New Leader recruited several more members to knit and crochet

Flower Ministry- revived

- Design Team
 - Breaks down altar flowers every Sunday into 6 individual vases
- Delivery Team
 - Teams deliver individual vases to congregation on Monday mornings
 - One Sunday month complete, full vases are given to The Moorings

Receptions

- Funeral receptions are now available when Celebration of Life is held in Sanctuary

New Ministry

Communion Ministry started the first Monday after Easter. This ministry is serving the 4 assisted living facilities in our community. Six Communion Ministers visit their facility one Monday a month. They provide a short service with scripture, singing, and sharing blessed elements with those that come to the chapel for the service. This Ministry was developed with the facility Activity Directors.

"You are the light of the world. A town built on a hill cannot be hidden.¹⁵ Neither do people light a lamp and put it under a bowl. Instead they put it on its stand, and it gives light to everyone in the house.¹⁶ In the same way, let your light shine before others, that they may see your good deeds and glorify your Father in heaven." Matthew 5:14-16 NIV

Caring will continue to find ways of letting our light shine to our congregation and community.

2023 Charge Conference Report

Finance Committee

David Hagelin and David Streit, co-chairs

Overall Financial Health

- While the year has been challenging from an income and cash flow perspective – particularly in terms of giving – our overall financial health, including our balance sheet, remains relatively strong.
- We rejoice that the mortgage on our church building was retired in early 2023 after receipt of two large gifts from donors who choose to be anonymous. This ends a 15-year journey of paying for our new building, including sale of church properties, two capital campaigns, and generous commitments from hundreds of Epworth members and friends. Our outstanding balance over this period declined from over \$3.5 million to roughly \$135,000 at the end of 2022.
- As of April 30, income for the fiscal year-to-date was 5.5 percent lower than in the prior year and expenses were approximately 4 percent higher. A Paycheck Protection Program loan of \$110,470 awarded in 2021 was forgiven (converted to a grant) and served as an offset to expenses in fiscal year 2021-2022.
- Income has been a challenge this year; as of April 30, income trailed projections by \$97,000, often restricting cash flow and necessitating a freeze on nonessential spending. Fortunately, expenses through April 30 were also lower than projected, but by only \$23,000. Lower-than-projected General Fund giving is the main reason for the income shortfall, though rental income and Special Giving also were somewhat lower than projected. Rental income has been running ahead of the prior year, however.
- The loss of some members during the pandemic and the effect of economic pressures on households are factors in the reduced income. We believe the addition of new members in the past year – including some with former longtime relationships with other churches – will translate into greater financial support in the months and years ahead.
- We continue to encourage online/electronic giving as a convenient giving method, especially for those who do not regularly attend in-person worship services. Online giving has been promoted as part of our current stewardship campaign.
- We recognize the importance of having funds in reserve for capital expenses, and we plan to earmark funds for this purpose when feasible.
- A subgroup of the Finance Committee has been formed to focus on fundraising events that will support our mission while providing an additional source of income.

Budget

- The proposed budget for the next fiscal year is a balanced budget and one we believe is realistic despite our financial performance in the past year, given the promising signs of growth we have seen in recent months.
- An increase in income of 3.5 percent is projected from our actual income from May 1, 2022, through April 30, 2023. This includes increases in most areas other than Special Giving for Operations.
- Projected expenses are lower than in the current year due primarily to reductions in SPRC expenditures and the retirement of our mortgage early this calendar year. Our monthly mortgage payment most recently had been approximately \$3,500. Two large monthly commitments relating to our facility remain: The loan for our new roof combined with the lease of our HVAC system (an eight-year lease that began in 2020) carries monthly obligations of more than \$6,000. We expect to have adequate funds in savings to cover unplanned expenses.
- The Governing Board has approved the proposed budget. Expenses and income will be tracked closely, and adjustments made as needed to be fiscally prudent.

Stewardship Campaign

- The 2022-2023 campaign produced lower pledge totals than the prior year's campaign, but the decline thankfully was less than from 2020-2021 to 2021-2022. Pledge totals last year declined about 14 percent and there were about 10 percent fewer pledging units. Many new members made commitments and the number of first-time pledgers increased from the previous campaign.
- The 2023-2024 campaign is underway. We are optimistic that pledges will come in through the summer and hopeful that results will be at least as favorable as last year.

2023 CHARGE CONFERENCE REPORT
STAFF/PARISH RELATIONS COMMITTEE (SPRC)
Jack Palmer, Chair; Sandy Pierce, Secretary

Celebrating the Past—Giving Thanks for the Lord's Work through SPRC—Looking toward the Future

- At the beginning of the 2022-23 Fiscal Year (FY), the first meeting of the SPRC was an organizational and orientation meeting with a discussion of the Committee's responsibilities, its communication role between pastors/staff and the congregation and the District Superintendent, and the need for confidentiality (not secrecy and the difference). Everyone read and signed the Confidentiality Agreement. Two new members were added, Sandy Pierce and Cindy Holt, who joined Jack Palmer, Mike Fehrenbach, Rob Linder, and Suzanne Landon as continuing members.
- Job description of the Facilities Manager (John Hilt as a new employee) at the first of the FY was finalized and approved but was subject to additional responsibilities as the FY progressed.
- Pastor Bo and Bob Joynson completed an overall review of the Food Ministries focusing on changes as the Ministries have moved from operating in the Covid/Pandemic modes to the more usual post covid environment. After this review they developed a most needed "Epworth United Methodist Church
- Food Ministry Mission Statement and Policy Document" which included a detailed process flow chart. The Kitchen Manager position with job description was developed, approved, and filled in September.
- In August the final status of FY2022 Goals and Objectives for both Pastor Vicki and Pastor Bo were reviewed and approved to be used in the Performance Appraisals for FY2022.
- Pastor Performance Reviews were completed by the SPRC and reviewed with the Pastors. Church Profile, Pastor Performance Reviews, SPRC Advisory Form, and Pastor's Compensation Forms were completed and submitted by the requested date.
- In September, Goals and Objectives for both pastors were discussed and approved for FY2023 with the understanding that some dynamics beyond the usual adjustments throughout the year might be necessary due to ongoing Source Collaborative recommendations that may impact plans in terms of church direction. These goals were reviewed at mid-year and performances were improved as the church began to experience increases in membership and involvement of youth and children ministries. The Source Collaborative developed three strong initiatives.
- Epworth UMC Rehoboth Beach celebrated its 125th anniversary over the weekend of Sept. 17-18, 2022. This was well attended and was a positive outreach to the community - making new memories while remembering and honoring the past.
- Periodic checks with staff were made to make sure performance appraisals and job descriptions are current. Job descriptions are reviewed at the time of the performance appraisal. Final performance reviews for the pastors will occur in July-August.
- Pastor Vicki's (Lead Pastor) leadership of the Source Collaborative has resulted in 3 initiatives that promise to be critical in the Epworth THRIVING in the future. The initiatives focus on the On-Line Community, Youth and Families, and Community Learning. These initiatives were introduced to the congregation at a Town Hall Meeting in May with excellent initial interest—over 55 expressed interests in at least one of these initiatives. Pastor Vicki led the church through the pandemic and the use of only on-line services to the post pandemic with the service both in-person and streaming (live and recorded). Much is returning to a new normal with pastors and staff fully engaged in defining that new normal. Obviously, membership and financial growth / giving are important goals for next year.
- Pastor Bo (Pastor of Community and Communication) has continued his leadership of LRAC (Lewes-Rehoboth Association of Churches) as its President. During the past year he was instrumental in increasing the diversity (inter-faith) of the organization by adding representatives from both the Seaside Jewish Community and Unitarian Universalists of Southern DE. He has significantly improved the On-Line worship experience with new equipment, improved techniques, and training of an AV Team. He continues to drive a school bus for Cape Henlopen School District which does not negatively impact his church pastoral duties and indeed energizes him in his working with the community and with youth.

- The FY2023 Total Church Budget was developed as a Break-Even Budget. The SPRC Budget component was developed to support this budget and approved by the SPRC and the Governing Board. As a point of reference, the SPRC Budget makes up a little over half of the total Church Budget. The SPRC Budget for FY2023 compared to both the 2022 Forecasted Actual and the FY2022 Budget required a reduction of approximately 8%. The necessary adjustments included the elimination of the part-time church custodian position (work largely transferred to the Facilities Manager), a reduction in admin support hours by two staff members, and finally the redefinition of the Office Manager position. The Office Manager position was split into Finance Manager and the staff supervisor role. The Senior Pastor will be taking over more of the supervision of staff and the prior Office Manager will function as Finance Manager or Comptroller with a reduction to half-time. It is hoped that volunteers (daily office volunteers) will replace some of the tasks eliminated by the reduction in administrative staff hours. The church office will now be closed all day on Friday year-round due to documentation of significantly reduced activity and need for full staff that day of the week.
- There are encouraging changes occurring in several areas of the church. The service structure has been altered to provide a Blended service at 10 am Sundays. This has allowed those attending in-person worship to grow in faith and community. The on-line community remains significant and attempts to be more inclusive and interactive with the in-person community continue. Church membership is increasing. There is a significant increase in middle and high school youth involvement in the church and the children's ministry is growing. A youth choir is planned in the near future. These positive changes have occurred under the leadership of the pastors and their staff.

2022 Charge Conference Report Epworth Board of Trustees Bernadette M. Maher, President

2022 -2023 Summary of Trustee Activities

- All HVAC filters cleaned and/or replaced.
- Waterfall in Narthex installed.
- Roof project completed.
- Electronic sign ongoing, grant applied for and approved from Congregational Development Corporation
- Annual steeple inspection completed.
- All A.E.D. devices and first aid kits updated.
- Youth Room renovated and painted.
- New air conditioner installed in Office.
- Parking Lot restriped
- Complete review of room rental pricing
- Preschool continues in a positive direction with enrollment close to capacity.
- New railings installed in the Sanctuary.
- Installed signs in the parking lots to eliminate construction vehicle parking
- Ongoing discussions concerning security issues with Preschool and Boys and Girls Club
- Ongoing complete review and overhaul of key FOB system and physical keys
- Assumed responsibility for Schellville parking agreement
- Steam cleaned all carpets in office area.
- Painted plant retaining walls in the sanctuary
- Painted bathrooms in Boys and Girls Club and Preschool areas
- Continujed the conversion to LED lighting throughout the building
- Stripped and waxed preschool classroom floors
- Roofer G. Fedale notified of leak in the sanctuary; repaired under warranty
- Nursey in the process of being converted to a meeting room.
- The Safety Team continues to provide safety members for each Sunday service at both entrances. Doors are locked fifth teen minutes after the service has begun with a safety team member stationed at each entrance should there be late arrivals. The congregation has expressed their appreciation for looking out for their safety at Sunday services.
- The Preschool has continued its enrollment to near pre-pandemic levels. Class sizes will be larger so more teaches and assistants will need to be hired for the next year. The 2023 Summer Camp is filling up quickly and expected to cap out at 160 spots. Themes and teachers have been assigned and will be using classrooms one and two.
- The Cemetery Committee reported there were 1 grave and 6 niches sold in 2023. This leaves 25 graves and 24 niches available to sell, with the addition of 80 niches available with the completion of new columbaria in September 2023. The current financial status, balance sheet and profit and loss reports of the cemetery committee are in good standing.

As always, it is the mission of the Board of Trustees to maintain the sanctity and safety of our facility and surround campus areas.

2022-2023 Charge Conference
Governing Board Report
Linda L. Kauffman – Chair

The Governing Board is a very active board that lends support to the day-to-day operations and assists the Staff with decisions on topics that affect the entire operation of the Church. It is a cohesive group of leaders who bring varying perspectives to current topics regarding the functioning of the church.

The 2022-2023 year finally allowed us to worship with masks as optional. We also returned to serving communion in the front of the church although we have eliminated the intinction format. We also restarted our Fellowship time after the service and went to a combined service at 10 AM. Although this move was met with some hesitation, many have now embraced the service and point specifically to the blended music of the Choir and the Praise Team

We celebrated the 125th Anniversary of Epworth with a wonderful community day filled with activities for the children, food vendors, craft vendors, a silent auction and an overall fun day event that was enjoyed by over 700 throughout the course of the day.

Epworth has joined the Source Collaborative initiative led by Wesley Seminary. We completed our first full year and are well into our second year. Our task was to pick three initiatives that would lend itself to thriving within our church. The team gathered input from the congregation in multiple ways over the course of the year. We have engaged the entire congregation to help establish our values. The three initiatives include Youth and Families @Epworth, Online Community @Epworth and the Learning Community @Epworth. Teams are being established after a Town Hall meeting held in May. We will continue to develop these initiatives in the coming year.

The Governing Board continues to create and document church wide policies. Many of the practices and policies in the past have been more verbal and often either forgotten or not adopted. Areas for policy additions or clarifications were in the Food Ministry, Marriage for ALL, and Safety and Security. It was decided that Food Triage would not occur on Sundays as it often conflicted with the church service. This worked out better as our major donor for food for Sunday preferred a Saturday pickup. The Board unanimously approved opening our Sanctuary for Marriage for ALL and supported both of our Pastors in their willingness to perform marriages for all. At the urging of the Trustees, Safety is being reviewed with a review of all key and FOB policies.

The Board supported the efforts of some congregants in their desire to have an electronic sign instead of the one currently in place. It was determined that funds from the General Fund would not be available for this initiative as cash flow and funds remained tight for the year. However, a small group donated a portion of the cost and then asked the Board to support a grant for the remainder. That Grant was applied for and received from the Congregational Development Corporation of the UMC. The plan is for the sign to be in place by the end of the summer and will add the ability to be more flexible in our announcements and activities. The Board approved a policy on content.

The most amazing news is that THE MORTGAGE WAS PAID OFF IN THIS YEAR. What a blessing to have so many over so long of a period donate to achieve this goal.

Let us look to our future and find our fresh water flowing freely, breathing new life into our world every day.

2023 Charge Conference Report
Mike Tyler - Lay Leader

My faith journey is a growing and evolving one in which I continue to learn what it means to be a true Christian. Epworth embodies our mission of Exploring Faith and Embracing Community. The following are ways that I am trying to live that mission within myself.

1. Conducted three new member classes which resulted in 29 new, and very active, members.
2. Continued as a worship leader in The Praise Band. Music is an integral part of my worship experience.
3. Lead one of the Food and Love soup kitchens providing lunches for the community
4. Work with the Good Sam pantry in giving out food to those in need
5. Work with the Food Rescue Team in salvaging tens of thousand pounds of food from local grocery and food service stores
6. Teach Sunday school which has had an amazing growth this year with many new families trusting us with the spiritual growth of their children
7. Represent Epworth as a member of a community team that provides monthly food deliveries to home bound and needy individuals. This is done with the local hospital and the Delaware Food Bank
8. Participate in a state run Read Aloud program, reading to young children to broaden their love of learning.
9. Work with a local organization dedicated to seniors living alone. We provide both home and outbound services to help them remain independent
10. Became a member of the Youth & Families committee for the Source Collaborative Initiative

While my time of serving as a lay leader has come to an end, my commitment and dedication to the ministry of Epworth is steadfast. I will continue to learn and growth in my spiritual journey.



LAY SERVANT'S REPORT
 PENINSULA – DELAWARE ANNUAL CONFERENCE
 REPORT OF THE LAY SERVANT TO THE CHARGE CONFERENCE



ANNUAL REPORT

This report covers the period from your 2022 charge conference to your 2023 charge conference.

PART 1. DATA ON THE LAY SERVANT

| | |
|--|---|
| Name: <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <u>Gwen Osborne</u> | District: <u>Dover</u> |
| What name do you go by (e.g. Sue, Bob): <u>Gwen</u> | Home Church: <u>Epworth United Methodist Church</u> |
| Address: <u>33045 E. Light Drive</u> | Church Address: <u>19285 Holland Glade Road</u> |
| City/State/Zip: <u>Lewes, DE 19958</u> | City/State/Zip: <u>Rehoboth Beach, DE 19971</u> |
| Home Phone: <u>443-745-6950</u> Work Phone: <u>Enter text.</u> | Church Phone: <u>302-227-7743</u> |
| Email: <u>gosborne@epworth.faith</u> | |

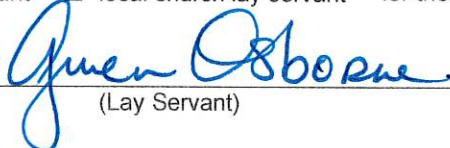
PART 2. STATUS OF THE LAY SERVANT

| | |
|---|---|
| I am applying to BEGIN as a: | I am applying for RENEWAL as a: |
| <input checked="" type="checkbox"/> certified lay servant <input type="checkbox"/> local church lay servant | <input checked="" type="checkbox"/> certified lay servant <input type="checkbox"/> local church lay servant |
| I <input checked="" type="checkbox"/> have <input type="checkbox"/> have NOT completed the basic training course for lay servant. | What year did you complete the LAST advanced course you took? <u>2020</u> |
| I <input checked="" type="checkbox"/> have <input type="checkbox"/> have NOT completed an advanced training course for lay servant. | What was the TITLE of the LAST advanced course you took? <u>The Spirit and Art of Conflict Resolution</u> |

(Renewal applicants must also complete other side of this form)

PART 3. REQUEST OF THE LAY SERVANT

I hereby request recommendation of my pastor and my charge conference to begin or renew as a
 certified lay servant local church lay servant for the ensuing year.

Gwen Osborne  (signed) Date: 6/07/23 [Click here to enter a date.](#)
 (Lay Servant)

PART 4. RECOMMENDATION OF THE PASTOR

I recommend concurrence with the request of the this lay servant to begin or renew as a
 certified lay servant local church lay servant for the ensuing year.

 (signed) Date: 6/7/2023
 (Pastor)

PART 5. CHARGE CONFERENCE RECOMMENDATION

The charge conference of the [Click here to enter text.](#) recommends that the above lay servant begin or renew as a
 certified lay servant local church lay servant for the ensuing year.

_____ (signed) Date: [Click here to enter a date.](#)
 (District Superintendent)

PART 6. ACTION BY THE DISTRICT COMMITTEE ON LAY SERVANT

This application to begin or be renewed as a certified lay servant local church lay servant within the
 District of the Peninsula-Delaware Annual Conference is approved NOT approved for the ensuing year.

_____ (signed) Date: [Click here to enter a date.](#)
 (Chair, District Committee on Lay Servant Ministry)

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LAY SERVANT'S ANNUAL REPORT

PART 7. MINISTRIES BY THE LAY SERVANT

During the past year I have participated in these ministry opportunities:

- served as MEMBER of committee, board, commission, council, task force:
 - at my local church (what): Epworth UMC
 - beyond my local church: CAMP Rehoboth
 - in my district (what): Click here to enter text.
 - in my conference (what): Click here to enter text.
 - in my jurisdiction (what): Click here to enter text.
 - at the general church level (what): Click here to enter text.
- served as CHAIR of committee, boards, task force (what): Belongings Ministry
- served as a volunteer at a community agency: CAMP Rehoboth
- served as a volunteer in a care-giving institution (what): Click here to enter text.
- provided one-on-one caring: Click here to enter text.
 - at a hospital, nursing home, or to a shut-in: Click here to enter text.
 - in membership/evangelism visitation: Click here to enter text.
 - other: Click here to enter text.
- provided leadership in caring/outreach projects (food pantry, prison ministry, etc.): Food Ministry
Click here to enter text.
- taught classes (what, how many): Belongings Classes
- served as a worship leader in services (how many): 1
- delivered devotional messages (where, how many): 3
- preached in worship services (where, how many): 1

Additional leading, caring, and communicating ministries in which you participated (describe opportunity and your part in it):
Click here to enter text.

Yes No I have/have not taken Safe Sanctuary training under the Peninsula-Delaware Annual Conference to work with Youth and Adults.

PART 8. PERSONAL AND SPIRITUAL GROWTH BY THE LAY SERVANT

In what activities have you engaged and/or what books have you read and used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; or to improve your skills in leading, caring, and communicating? Click here to enter text.

PART 9. FEEDBACK BY THE LAY SERVANT

| | | |
|---|---|-----------------------------|
| Do you believe that you have had adequate opportunity for service as a lay servant this past year? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (If no, please explain) <u>Click here to enter text.</u> | | |
| What additional training or support do you need? <u>N/A</u> | | |
| Give your recommendations for improving lay servant ministry in your district or annual conference: <u>Like to see Zoom classes and to give more advance notices when classes are to be canceled.</u> | | |

THIS CHARGE CONFERENCE REPORT FORM HAS BEEN APPROVED FOR USE WITHIN THE DISTRICTS OF THE PENINSULA – DELAWARE ANNUAL CONFERENCE



LAY SERVANT'S REPORT
PENINSULA - DELAWARE ANNUAL CONFERENCE
REPORT OF THE LAY SERVANT TO THE CHARGE CONFERENCE



ANNUAL REPORT

This report covers the period from your 2022 charge conference to your 2023 charge conference.

PART 1. DATA ON THE LAY SERVANT

Name: [] Mr. [X] Mrs. [] Ms. Sandy F. Pierce
What name do you go by (e.g. Sue, Bob): Sandy
Address: 30592 Tower Place
City/State/Zip: Selbyville, DE 19975
Home Phone: 302-988-2202 Work Phone: 828-231-8942
Email: sfpierce01@gmail.com

District: Delaware District
Home Church: Epworth UMC
Church Address: 19285 Holland Glade Rd.
City/State/Zip: Rehoboth Beach, DE 19971
Church Phone: 302-227-7743

PART 2. STATUS OF THE LAY SERVANT

I am applying to BEGIN as a:
[] certified lay servant [] local church lay servant
I [] have [] have NOT completed the basic training course for lay servant.
I [] have [] have NOT completed an advanced training course for lay servant.

I am applying for RENEWAL as a:
[X] certified lay servant [] local church lay servant
What year did you complete the LAST advanced course you took?
2023
What was the TITLE of the LAST advanced course you took?
1) Life Together in the United Methodist Connection - Rev. Beth Galbreath - Feb 24, 2023 10 Contact Hours
2) Delaware District Leadership Training April 22, 2023 - Pastor Parish Relations - Dr Kyung Hee Sa

(Renewal applicants must also complete other side of this form)

PART 3. REQUEST OF THE LAY SERVANT

I hereby request recommendation of my pastor and my charge conference to begin or renew as a
[X] certified lay servant [] local church lay servant for the ensuing year.

[Signature] (signed) Date: May 25, 2023
(Lay Servant)

PART 4. RECOMMENDATION OF THE PASTOR

I recommend concurrence with the request of the this lay servant to begin or renew as a
[X] certified lay servant [] local church lay servant for the ensuing year.

[Signature] (signed) Date: May 30, 2023
(Pastor)

PART 5. CHARGE CONFERENCE RECOMMENDATION

The charge conference of the [Click here to enter text.] recommends that the above lay servant begin or renew as a
[] certified lay servant [] local church lay servant for the ensuing year.

[Signature] (signed) Date: Click here to enter a date.
(District Superintendent)

PART 6. ACTION BY THE DISTRICT COMMITTEE ON LAY SERVANT

This application to begin or be renewed as a [X] certified lay servant [] local church lay servant within the
Delaware District of the Peninsula-Delaware Annual Conference is [] approved [] NOT approved for the ensuing year.

LAY SERVANT'S ANNUAL REPORT

PART 7. MINISTRIES BY THE LAY SERVANT

During the past year I have participated in these ministry opportunities:

X served as MEMBER of committee, board, commission, council, task force:

X at my local church (what): SPRC - Pastor Parish Relations Committee

X beyond my local church:

X in my district (what): Delaware District Committee on Ordained Ministry – Laity/Lay Member

in my conference (what): Click here to enter text.

in my jurisdiction (what): Click here to enter text.

at the general church level (what): Click here to enter text.

served as CHAIR of committee, boards, task force (what): Click here to enter text.

served as a volunteer at a community agency: Click here to enter text.

served as a volunteer in a care-giving institution (what): Click here to enter text.

provided one-on-one caring: Click here to enter text.

at a hospital, nursing home, or to a shut-in: Click here to enter text.

in membership/evangelism visitation: Click here to enter text.

other: Click here to enter text.

provided leadership in caring/outreach projects (food pantry, prison ministry, etc.):

Click here to enter text.

taught classes (what, how many): Click here to enter text.

served as a worship leader in services (how many): Click here to enter text.

X delivered devotional messages (where, how many): Delaware DCOM - Two; SPRC meeting - Two

preached in worship services (where, how many): Click here to enter text.

Additional leading, caring, and communicating ministries in which you participated (describe opportunity and your part in it):

Participate in the music ministries of the church: Handbell Choir and Adult Choir.

Participate in the community CAMP Rehoboth Choir.

Participated in CROP Walk - Southeast Sussex Ministerium - Worked with coordinator and participated as reader in short program on walk day.

Available for scripture reading / prayer during service as needed - once this winter.

Yes No I have/have not taken Safe Sanctuary training under the Peninsula-Delaware Annual Conference to work with Youth and Adults.

PART 8. PERSONAL AND SPIRITUAL GROWTH BY THE LAY SERVANT

In what activities have you engaged and/or what books have you read and used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; or to improve your skills in leading, caring, and communicating?

Daily devotion - NRSV Bible and currently "The Songs of Jesus" (Daily devotion in the Psalms) Timothy and Kathy Keller; CEB Lectio Divina readings; Surprised by Joy - C.S. Lewis; psalms - Dietrich Bonhoeffer; Hallelujah Anyway - rediscovering Mercy - Anne Lamott; The Method of Our Mission - Lacey C. Warner; forgive - Timothy Keller; The Methodist Way Living our Beliefs - Kenneth L. Carder; Why I am a United Methodist - William H. Willimon

The two-week course through the Institute for Discipleship led by Rev. Galbreath was quite good - providing information / feedback / and interaction with other Methodists during an emotional and difficult time in our denomination.

PART 9. FEEDBACK BY THE LAY SERVANT

| | | |
|--|---|-----------------------------|
| Do you believe that you have had adequate opportunity for service as a lay servant this past year? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| (If no, please explain) <u>Click here to enter text.</u> | | |

Lay Servant Ministry

Sandy F. Pierce

Educational information

Basic Lay Servant Course – Dover, DE District – March 2019

Lay servant Academy, Wilmington – Rev. Ivan turner, Jr.

Shift 2.0 – Dr. Phil Maynard – Dover District, Seaford DE 2018-2019

Two sessions – 1) Authentic Relationships

2) Impactful Service

Lay Leadership and Lay Member Presentation – Training Workshop Dover District

“Living our Beliefs.” Feb. 8, 2020

Accountable Leadership Webinar – Dover District

Sept. 22, 2020 Led by Rev. Dr. Sa and Rev. Blair Hall

Gospel Discipleship Advanced Course

4 Pathways for Christian Disciples (book by Michelle J. Morris)

Wilmington District online (ZOOM) Feb 12-14, 2021

Social Principles Advanced Course - Lay Servant Academy - Online (ZOOM)

April 14, 21, 28, May 5, 12, 2021 (5 2-hr sessions)

Economic Justice; Gun Violence; Environmental Justice; Racial/Social Justice;

Immigration in Social Principles; Rev. Archie – survey Interfaith power and life

Didache Retreat – St. Andrew Orthodox Church – Dr. Fitzgerald – April 9, 2022

Institute for Discipleship – Be a Disciple/Lay Servant Ministries

“Life Together in the Methodist Connection” – Online – ZOOM – Rev. Beth L. Galbreath

Two-week course – Feb 24, 2023 10 contact hours / 1 CEU

Delaware District Leadership Training April 22, 2023

Pastor Parish Relations – Dr Hyung Hee Sa

Service Information

Lay Member Delegate to Peninsula-Delaware Annual Conference – 2018, 2019

Lay Leader - St Matthews by the Sea UMC, Fenwick Island, DE – 2018-July 2021

Dover -> Delaware DCOM Lay member since Oct 21, 2020

Local Church service: handbell choirs; adult choirs.

SMBTS: Missions Committee (chair 2020-21); arranged and participated in BLS training through local EMS at SMBTS; Member of the Health Committee – bi-monthly BP checks in the office; Member UMW; Honorary member of UMM; attended Finance, SPRC, Administrative Council and reported as appropriate – as Lay Leader; taught evening Bible Study on the formation of the Bible ; Worship Leader; Developed and presented Sunday morning services including the sermon/reflection in the pastor’s absence; During COVID sent out email “Friday Faith Notes” to our congregation and “other duties as needed”.

**CERTIFIED LAY MINISTER
ANNUAL REPORT TO THE CHARGE CONFERENCE**

Initial Application or Request for Renewal

Report for year ending 2023



SECTION I: DATA ON THE CERTIFIED LAY MINISTER

Name (Mrs. Ms. Mr.) Gwen Osborne

Address 33045 E. Light Drive City/State/Zip Lewes, DE 19958

Telephone 443-745-6950 E-mail gosborne@epworth.faith

Name of District Dover

Name of Church Epworth United Methodist Church, 19285 Holland Glade Road,

City/State/Zip Rehoboth Beach, DE 19971

Church Address 19285 Holland Glade Road, Rehoboth Beach, DE 19971

Church Telephone 302-227-7743

SECTION II: STATUS OF THE CERTIFIED LAY MINISTER

For initial application as a Certified Lay Minister

1. Are you currently a Certified Lay Servant? Yes No
2. What year did you complete your Basic Course? 2020
3. What year did you complete your Advanced Course for certification as a lay servant?
4. What was the title of your Advanced Course?
5. Which of the following required Lay Speaking courses have been completed?
 Module 1: Call and Covenant for Ministry Module 2: The Practice of Ministry
 Module 3: Organization for Ministry Module 4: Connection for Ministry

(Upon completion of the required course work and after completion of appropriate screening and assessment, the CLM candidate requests a letter of recommendation from his/her District Superintendent. The CLM candidate then applies in writing and appears before, the district committee on ordained ministry for interview and recommendation for certification.)

For recertification as a Certified Lay Minister

1. What year did you first become certified as a Lay Minister? 2020
2. Date of last review of CLM status: 2020 Approved: Yes No
3. What year did you complete your last approved continuing education event? 2020 COVID Limited
4. What was the title of your last approved continuing education event? The Spirit and Art of Conflict Resolution

(Upon completion of the required course work and after completion of appropriate screening and assessment, the CLM candidate requests a letter of recommendation from his/her District Superintendent. The CLM candidate then applies in writing and appears before, the district committee on ordained ministry for interview and recommendation for certification.)

SECTION III: REQUEST OF THE CERTIFIED LAY MINISTER

I request a recommendation from my pastor and church council or charge conference to become or continue as a Certified Lay Minister.

For those not currently under assignment:

I request a ministry review by my church council/charge conference where my membership is held. (every two years)

For those currently under assignment:

I request a ministry review by the church council/charge conference where I am assigned. (every two years)

Date 6/13/23 Certified Lay Servant/Certified Lay Minister Juan Osborn

SECTION IV: RECOMMENDATION OF THE PASTOR (for initial application)

I recommend concurrence with the request of this person to become or continue as a Certified Lay Minister.

Date 6/13/23
Pastor [Signature]

SECTION V: RECOMMENDATION OF THE CHURCH COUNCIL/CHARGE CONFERENCE

The church council/charge conference of _____
(church/charge) recommends the above person become or continue as a Certified Lay Minister.

Date _____ Church Council Chair _____

SECTION VI: MINISTRIES OF THE CERTIFIED LAY MINISTER

During the past year, I have participated in **caring ministries** as follows:

- served as a volunteer in a care-giving institution
- provided one-on-one caring
- at a hospital, nursing home, or to a shut-in
- in membership/evangelism visitation
- served in caring/outreach projects (food pantry, prison ministry, etc)
- other caring activities (Please list)

During the past year, I have participated in **leading ministries** as follows:

- served as member of committee, board, commission, council, task force, etc.
- as a volunteer at a community agency
- at my local church
- beyond my local church
- on my District Conference Jurisdiction General Church level
- other leading activities (Please list)

During the past year, I have participated in **communicating ministries** as follows:

- brought message in 1 worship services
- served as worship leader in 1 services
- delivered 3 devotional messages
- taught 4 classes
- shared my faith story
- other speaking activities (Please list)

During the past year I have participated in additional opportunities for ministry as follows (Additional writing space below):
Food Ministry, Groups, Children's Activities – Egg Hunt

SECTION VII: PERSONAL AND SPIRITUAL GROWTH BY THE CERTIFIED LAY MINISTER

In what activities have you engaged and/or what books have you read or used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in caring, leading, communicating and speaking?

COMMITTEE ON NOMINATIONS AND LEADERSHIP DEVELOPMENT

GOVERNING BOARD & STANDING COMMITTEES FC For July 1, 2023 - June 30, 2024

GOVERNING BOARD

CHAIRMAN
LAY LEADER
LEAD PASTOR
SECRETARY
TRUSTEE CHAIR
SPRC CHAIR
FINANCE CHAIR

Linda Kauffman
Todd Popham
Vicki Gordy-Stith
Pat Johnson
Bunny Maher
Sandy Pierce
David Hagelin

MINISTRY TEAM LEADERS/PROGRAM MANAGERS

INVITING
BELONGING
CONNECTING
CARING
LAY MEMBERS TO ANNUAL CONFERENCE
RESERVE LAY MEMBER

Bob Joynton/Bo Gordy-Stith
Linda BenderHilt/Gwen Osborne
Murray Archibald/Vicki Gordy-Stith & Doug Yetter
Val Linder/Mickie McManamon
Murray Archibald
Ruth Ann Curley (19)
Mike Tyler
David Szumski (19)

SUPPORT TEAMS

BOARD OF TRUSTEES

President
1st Vice President
Secretary
Staff Representatives

2024 Term

Bunny Maher (16)
David Garrett (21)
Vicki Gordy-Stith

2025 Term

Bunny Maher (16)
David Garrett (21)
Rosemarie Schmidt (21)
Bob Joynton (22)
Len Johnson (22)
Anita Broccollino (25)
Dee Speck (25)
Dan Potts (25)

M
M

Dick Coyle (26)
Rick Buske (26)

Amenable to the Board of Trustees (2012 Discipline)

Cemetery Committee --- A Standing Committee

Leader Roger Truitt

Secretary

Representatives of Trustees (2) Bunny Maher (16)

Cemetery Representative Jay Stevenson (12)

Lay Members Sue Spencer (2023)

Loretta Mahan (2023)

David Garrett

STAFF-PARISH RELATIONS COMMITTEE

Leader

Pastor

Lay Member to Annual Conference

2024 Term

2025 Term

Sandy Pierce (23)

Vicki Gordy-Stith

Murray Archibald (23)

Jack Palmer (17)

Mike Fehrenbach (21)

Sandy Pierce (22)

Cindy Hot (22)

Kim Farrell (23)

Dan Hoffman (23)

NOMINATIONS & LEADERSHIP DEVELOPMENT

Chair

Co-Chair

Lay Leader

2024 Term

Vicki Gordy-Stith (Lead Pastor)

Gwen Osborne

Todd Popham (2023)

Marti Garrett

Miriam Barton

Ruth Ann Barnes

Ruth Ann Curley

Sue Spencer

2026 Term

FINANCE COMMITTEE

Leader (Co-Chairs)

Treasurer

Financial Secretary

Staff Support & Resources

Planned Giving

Trustee Representative

SPRC Representative

Governing Board Chair

2024 Term

David Hagelin (23)

Bob Thoman (23)

David Streit (23)

Darlene Ford, Account Manager

Vicki Gordy-Stith

Bunny Maher (16)

Sandy Pierce (23)

Linda Kauffman

David Hagelin

David Streit

Karen West

Rob Cline

Jeanne Jerfsten (22)

Fred Yates (23)

Bob Thoman (23)

2025 Term

2026 Term

2023 KEY LEADERSHIP LIST

| | | | |
|---------------|-------------|------------|--------------------|
| CHURCH/CHARGE | Epworth UMC | CITY/STATE | Rehoboth Beach, DE |
|---------------|-------------|------------|--------------------|

INSTRUCTIONS:

1. The left column (2022) **must** be completed every year for each filled position in your church, even if you have previously given the information to your District Office.
2. The right column (2023) **must** be completed in one of the ways listed below:
 - a. If there is a new person in the position, the right column must be filled out completely.
 - b. If the person from the prior year is remaining in the position but they have a change in their contact information, the right column must be filled out completely.
 - c. If there are no changes to the position from the previous year, you will only need to enter the person's name in the right column (filling out the left column is still required).

| LAY LEADER | | | |
|------------------------------------|--|------------|--|
| Current (2022) | | New (2023) | |
| Name: | Todd Popham | Name: | Todd Popham |
| Email: | toddpopham@gmail.com | Email: | toddpopham@gmail.com |
| Work: | | Work: | |
| Mobile: | 443-517-3150 | Mobile: | 443-517-3150 |
| Home: | | Home: | |
| Address: | 18380 Alpine Loop Rd Lewes DE 19958 | Address: | 18380 Alpine Loop Rd Lewes DE 19958 |
| ADMINISTRATIVE BOARD/COUNCIL CHAIR | | | |
| Current (2022) | | New (2023) | |
| Name: | Linda Kauffman | Name: | Linda Kauffman |
| Email: | llkauffman@verizon.net | Email: | |
| Work: | | Work: | |
| Mobile: | 302-853-2303 | Mobile: | |
| Home: | 302-226-2344 | Home: | |
| Address: | 35136 South Drive Lewes, DE 19958 | Address: | |
| PASTOR-PARISH CHURCH CHAIR | | | |
| Current (2022) | | New (2023) | |
| Name: | Jacob Palmer | Name: | Sandy Pierce |
| Email: | jacob.palmeriii@gmail.com | Email: | Sfpierce01@gmail.com |
| Work: | | Work: | |
| Mobile: | (302) 703-6162 | Mobile: | 828-231-8942 |
| Home: | | Home: | 302-988-2202 |
| Address: | 18542 Rose Ct. Lewes DE 19958 | Address: | 30592 Tower Place Selbyville, DE 19975 |
| FINANCE COMMITTEE CHAIR | | | |
| Current (2022) | | New (2023) | |
| Name: | David Hagelin | Name: | David Hagelin |
| Email: | dmhagelin@gmail.com | Email: | |
| Work: | | Work: | |
| Mobile: | 614-270-7781 | Mobile: | |
| Home: | | Home: | |
| Address: | 13 Leighs Way Rehoboth Beach, DE 19971 | Address: | |

2023 KEY LEADERSHIP LIST

| FINANCE COMMITTEE CHURCH TREASURER | | | |
|--|---|------------|--|
| Current (2022) | | New (2023) | |
| Name: | Chuck Hartsock | Name: | Bob Thoman |
| Email: | khartsock@verizon.net | Email: | bobtrhomanappraisals@gmail.com |
| Work: | | Work: | |
| Mobile: | 410-952-5840 | Mobile: | 717-586-3474 |
| Home: | 302-945-4497 | Home: | |
| Address: | 32623 Seaview Loop Millsboro, DE 19966 | Address: | 255 Country Club Drive Rehoboth Beach, DE 19971 |
| TRUSTEE COMMITTEE CHAIR | | | |
| Current (2022) | | New (2023) | |
| Name: | Bunny Maher | Name: | Bunny Maher |
| Email: | bunnymaher@comcast.net | Email: | |
| Work: | | Work: | |
| Mobile: | 610-299-6732 | Mobile: | |
| Home: | | Home: | |
| Address: | 16779 Brookstone Drive Milton, DE 19968 | Address: | |
| LAY MEMBER (TO ANNUAL CONFERENCE) | | | |
| Current (2022) | | New (2023) | |
| Name: | Suzanne Landon | Name: | Murray Archibald |
| Email: | suzannejlr@aol.com | Email: | Rma.archibald@gmail.com |
| Work: | | Work: | |
| Mobile: | 302-542-3488 | Mobile: | 302-236-2931 |
| Home: | | Home: | 302-227-0705 |
| Address: | 205 Loganberry Lane Rehoboth Beach, DE 19971 | Address: | 117 Kings Creek Road Rehoboth Beach, DE 19971 |
| RESERVE LAY MEMBER (ALTERNATE TO ANNUAL CONFERENCE) | | | |
| Current (2022) | | New (2023) | |
| Name: | Sandra Waldee-Walden | Name: | David Szumski |
| Email: | Waldeewarden2@gmail.com | Email: | Dszumski@beebehealthcare.org |
| Work: | | Work: | 302-644-2900, ext. 15 |
| Mobile: | 302-584-3427 | Mobile: | |
| Home: | | Home: | 302-227-2659 |
| Address: | 36430 Warwick Drive Rehoboth Beach, DE 19971 | Address: | 18845 Sylvan Drive Rehoboth Beach, DE 19971 |

2023 KEY LEADERSHIP LIST

| NATIVE AMERICAN MINISTRIES REPRESENTATIVE | | | |
|--|---|------------|-----------------|
| Current (2022) | | New (2023) | |
| Name: | | Name: | |
| Email: | | Email: | |
| Work: | | Work: | |
| Mobile: | | Mobile: | |
| Home: | | Home: | |
| Address: | | Address: | |
| YOUTH MINISTRIES COORDINATOR | | | |
| Current (2022) | | New (2023) | |
| Name: | Joy Gordy-Stith | Name: | Joy Gordy-Stith |
| Email: | jgordystith@yahoo.com | Email: | |
| Work: | | Work: | |
| Mobile: | 302-750-3964 | Mobile: | |
| Home: | | Home: | |
| Address: | 81 Ponds Edge Court Felton, DE 19943 | Address: | |
| UNITED METHODIST WOMEN PRESIDENT | | | |
| Current (2022) | | New (2023) | |
| Name: | Sue Spencer | Name: | Sue Spencer |
| Email: | Beachwalker99@outlook.com | Email: | |
| Work: | | Work: | |
| Mobile: | 443-536-9573 | Mobile: | |
| Home: | | Home: | |
| Address: | 18480 Carters Grove Circle, Plantations, Unit 7, Lewes, DE 19958 | Address: | |
| UNITED METHODIST MEN PRESIDENT | | | |
| Current (2022) | | New (2023) | |
| Name: | | Name: | |
| Email: | | Email: | |
| Work: | | Work: | |
| Mobile: | | Mobile: | |
| Home: | | Home: | |
| Address: | | Address: | |
| CHURCH STAFF (SECRETARY/ADMINISTRATIVE ASSISTANT) | | | |
| Current (2022) | | New (2023) | |
| Name: | Barbara Kurtz | Name: | Barb Kurtz |
| Email: | Kur448@aol.com | Email: | |
| Work: | | Work: | |
| Mobile: | 717-916-0486 | Mobile: | |
| Home: | | Home: | |
| Address: | 24313 Zinfandel Lane, Bldg. 19, Unit 104, Lewes, DE 19958 | Address: | |

2023 KEY LEADERSHIP LIST

| COMMITTEE ON DISABILITIES CHAIR | | | |
|--|---|------------|--|
| Current (2022) | | New (2023) | |
| Name: | | Name: | |
| Email: | | Email: | |
| Work: | | Work: | |
| Mobile: | | Mobile: | |
| Home: | | Home: | |
| Address: | | Address: | |
| LAY MEMBER TO ANNUAL CONFERENCE | | | |
| Current (2022) | | New (2023) | |
| Name: | Ruth Ann Curley | Name: | Ruthann Curley |
| Email: | racurley@cs.com | Email: | |
| Work: | | Work: | |
| Mobile: | 302-228-4393 | Mobile: | |
| Home: | 302-227-3992 | Home: | |
| Address: | 126 Shady Ridge Drive Rehoboth Beach, DE 19971 | Address: | |
| LAY MEMBER TO ANNUAL CONFERENCE | | | |
| Current (2022) | | New (2023) | |
| Name: | David Garrett | Name: | Mike Tyler |
| Email: | Dlgarrett4rb@gmail.com | Email: | miketylerde@gmail.com |
| Work: | | Work: | |
| Mobile: | 302-515-5290 | Mobile: | 302-339-5780 |
| Home: | | Home: | |
| Address: | 19491 Bridgewater Drive Rehoboth Beach, DE 19971 | Address: | 34297 Summerlyn Dr., Unit 516 Lewes, DE 19958 |
| FINANCIAL SECRETARY | | | |
| Current (2022) | | New (2023) | |
| Name: | | Name: | David Streit |
| Email: | | Email: | David@commoditywx.com |
| Work: | | Work: | |
| Mobile: | | Mobile: | 240-688-0816 |
| Home: | | Home: | 202-320-9909 |
| Address: | | Address: | 37383 Oxford Ct. Rehoboth Beach, DE 19971 |
| Click here to enter other leadership role. | | | |
| Current (2022) | | New (2023) | |
| Name: | | Name: | |
| Email: | | Email: | |
| Work: | | Work: | |
| Mobile: | | Mobile: | |
| Home: | | Home: | |
| Address: | | Address: | |



Report of the Trustees

The trustees are amenable to the Charge Conference and as such are required to make an annual report

(¶ 2549). Additional reports should be made as requested by the Charge Conference or Church Council or equivalent. Numbers in parentheses refer to paragraphs in the 2016 *Book of Discipline*.

Copies of this report should be filed with the recording secretary, pastor, district superintendent and the board of trustees.

| | | | |
|---------------------------------|-----------------|--------------------|--------------------------|
| Epworth United Methodist Church | Church | Rehoboth Beach, DE | Charge |
| Dover | District | Peninsula-Delaware | Annual Conference |

For the period beginning 7/1/22 , and ending 5/31/23
DATE OF PRIOR CHARGE CONFERENCE DATE OF CURRENT CHARGE CONFERENCE

1. Organization for the present conference year was effective (date) 7/1/2023, by electing the following officers (no less than three, and up to nine persons):

| | Name | Term Expires |
|----------------|-------------------|--------------|
| President | Bernadette Maher | 2024 |
| Vice President | David Garrett | 2024 |
| Member | Evans Shearon | 2024 |
| Member | Rosemarie Schmidt | 2024 |
| Member | Robert Joynson | 2025 |
| Member | Len Johnson | 2025 |
| Member | Anita Broccolino | 2025 |
| Member | Dan Potts | 2026 |
| Member | Dee Speck | 2025 |

2. Is the local church incorporated (¶2529.1)? Yes No

3. a. Name or names in which title to each piece of property is recorded, as shown by civil land records (¶¶2536, 2538):

| | Name(s) | Office | Book | Page |
|------------------|----------------------|--------------------------|---------|------|
| Church Buildings | Epworth UMC | 19285 Holland Glade Road | 1726 | 120 |
| Church Buildings | | | | |
| Parsonages | | | | |
| Parsonages | | | | |
| Other | Epworth UMC Cemetery | 187 Henlopen Ave | On File | |
| Other | | | | |

b. Who is the custodian of deeds and other legal papers? Special Projects Manager

c. Where are they kept? Deed File Cabinet

4. Does each deed contain trust clause (¶2503)? Yes No

5. Do you have a long-term plan for the replacement of facilities and equipment as they deteriorate? Yes No

6. a. Insurance (¶2533.2, 2550.7)

| Item Insured/ Insurance | Replacement Value | Amount of Coverage | Type of Coverage | Company | Restricted By Coinsurance (Yes or No and amount) | | Expires When |
|---|----------------------|-----------------------|---------------------|-----------|---|----------|-----------------|
| Church Buildings | \$14200945 | Same | RC | Selective | Y <input type="checkbox"/> | Amount:: | 8/7/23 |
| | | | | | N <input checked="" type="checkbox"/> | | |
| Parsonages | \$ | \$ | | | Y <input type="checkbox"/> | Amount: | |
| | | | | | N <input type="checkbox"/> | | |
| Church Furnishings and Equipment | \$1543315 | Same | RC | Selective | Y <input type="checkbox"/> | Amount:: | 8/7/23 |
| | | | | | N <input checked="" type="checkbox"/> | | |
| Parsonage Furnishings and Equipment | \$ | \$ | | | Y <input type="checkbox"/> | Amount:: | |
| | | | | | N <input type="checkbox"/> | | |
| Vehicle(s) | \$20,000 | \$Same | N/A | Selective | Y <input type="checkbox"/> | Amount:: | 8/7/23 |
| | | | | | N <input checked="" type="checkbox"/> | | |
| General Liability | | 5,000,000 | N/A | Selective | Y <input type="checkbox"/> | Amount:: | 8/7/23 |
| | | | | | N <input checked="" type="checkbox"/> | | |
| Worker's Compensation | | | | Hartford | Y <input type="checkbox"/> | Amount:: | 8/7/23 |
| | | | | | N <input type="checkbox"/> | | |
| Directors and Officers/Errors and Omissions/Crime | | 1,000,000 | N/A | Selective | Y <input type="checkbox"/> | Amount:: | 8/7/23 |
| | | | | | N <input checked="" type="checkbox"/> | | |
| Professional Liability Coverage (Including Sexual Misconduct) | | 1,000,000 | N/A | Selective | Y <input type="checkbox"/> | Amount:: | 8/7/23 |
| | | | | | N <input checked="" type="checkbox"/> | | |

b. Have the buildings been inspected for fire and other safety hazards within the past year? Yes No

c. Have you assessed the of replacement value within the last 5 years? Yes No

d. Who performed the assessment?

e. Does the church have a Safe Sanctuary Policy? Yes No

f. Is the amount of insurance adequate? Yes No

(to determine adequacy of coverage, please use the GCFA Insurance Worksheet found at www.gcfa.org)

7. a. Has an annual accessibility audit for church properties been conducted (§ 2533.6)? Yes No
(attach as a report; an example accessibility audit form may be found at www.gcfa.org)

b. If needed, have you developed an accessibility plan? Yes No (Attach plan)

8. Provide a detailed list of income-producing and permanent funds:

| Item | Date Received | Amount | Where Invested | Income | How Income is Used for Ministry |
|-----------|------------------|---------|-----------------|--------|---------------------------------------|
| Cemetery | May 2001 | 574,539 | Stcks, bnds, CD | 9,295 | Cemetery only |
| Endowment | 2019 | 175,699 | Vanguard | 5,454 | |
| | | | | | |

(Attach as a supplement a statement "clarifying the manner in which these investments made a positive contribution toward the realization of the goals outlined in the Social Principles of the church and showing the investments are socially responsible..." § 2533.5 and § 2550.9)

President of Trustees

Bernadette Maher

Printed Name: Bernadette Maher

Date: 6-13-23

ANNUAL ACCESSIBILITY AUDIT FOR UNITED METHODIST CHURCHES (¶2533.6), Scored Version



Church Epworth UMC District Dover, DE

| | Y | N | Description / Guidelines (see page 4 for scoring instructions) | Explain "N" answers (additional space on p. 5) |
|----------------------------------|---|---|---|--|
| GETTING INTO THE CHURCH | | | | |
| 1- B | Y | | Clearly visible signs mark <u>or</u> direct people to accessible entrances | |
| 2- B | Y | | 1+ marked ADA parking spaces are on level ground near entrance | |
| 3- G | Y | | Wheelchair users don't have to go behind parked cars, cross traffic | |
| 4- S | Y | | At least 1 per 25 spaces is clearly marked with access symbol on vertical signs and on pavement (# of accessible spaces: _____) | |
| 5- B | Y | | Accessible parking spaces are 8' wide with adjacent 5' access aisle | |
| 6- S | Y | | At least one accessible space is van accessible: 11' wide with clearly marked adjacent 5' access aisle (or 8' space with 8' access aisle) | |
| 7- B | Y | | 36" wide curb cuts (curb ramps) are provided close to parking | |
| 8- B | Y | | Route (sidewalk) from accessible parking to accessible building entrance is smooth, flat, and at least 36" wide (width: _____) | |
| 9- B | Y | | Entrance is level <u>or</u> has exterior ramp with non-slip surface and minimum width of 36" between handrails (width: _____) | |
| 10- S | Y | | Ramp has max. incline of 1:12 (length: _____ rise: _____ ratio: _____) with no more than 30' between level landings, <u>or</u> entrance is level | |
| 11- S | Y | | 34-38" handrails are on both sides of exterior ramp/ stairs, lower ramp railing is no higher than 4" above deck, <u>or</u> entrance is level | |
| 12- B | Y | | There is a 60" x 60" level platform at entry door (size: _____) with space (~ 18") on pull side of door <u>or</u> automatic door opener used | |
| 13- G | Y | | Automatic door opener available, <u>or</u> attended doorbell for assist | |
| 14- B | Y | | Entrance door is 36" wide; threshold no more than beveled 1/2" high | |
| GETTING AROUND THE CHURCH | | | | |
| 15- B | Y | | Signs in entrances/ halls direct visitors and help them locate rooms | |
| 16- B | Y | | Corridors are at least 36" wide and have non-glare floor surface | |
| 17- B | Y | | Objects that protrude more than 4" from the wall have a lower edge no higher than 27" above the floor, or a barrier such as a planter or guard rail, to allow detection with a cane | |
| 18- B | Y | | Multi-level buildings provide access to all common/ most program areas via elevator, lift and/ or ramp(s), <u>or</u> building is on one level | |
| 19- B | Y | | Interior doorways have a minimum of 32" clearance and thresholds are level or are no more than 1/2" high and beveled | |
| 20- S | Y | | Door handles to ADA bathrooms/ common areas are easy to grasp, operate with one hand (e.g. lever style) using less than 6 lbs. force | |
| 21- S | Y | | Carpet pile is even, no more than 1/2" thick, with no or firm padding; floor mats have non-slip backing and are stable | |
| 22- G | Y | | Fire alarm controls and extinguishers are no more than 48" (h: _____) from floor; visual and auditory fire alarms are in place | |
| 23- B | Y | | At least one marked ADA unisex/ family restroom (<u>or</u> one stall in male & female restrooms) is accessible from each floor; has ~60" x 60" turning space with 33 – 36" high wall-mounted grab bar next to toilet extending 54" from back wall; toilet height 17 – 19" (h: _____) | |
| 24- S | Y | | 27" sink clearance from floor (h: _____), w/ easy to operate controls (lever style, automatic, etc.), hot water & drain pipes are covered | |
| 25- B | Y | | Soap dispenser and paper towels are mounted no higher than 48" (h: _____) <u>or</u> placed on counter for access | |
| 26- B | Y | | Bottom edge of at least one mirror is 40" or lower (h: _____) | |

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| | Y | N | Description / Guidelines (see page 4 for scoring instructions) | Explain "N" answers (additional space on p. 5) |
|---|---|---|---|--|
| 27- B | Y | | Drinking fountain is no higher than 36" with easy hand controls and wheelchair clearance, <u>or</u> paper cups are provided | |
| 28- B | Y | | Interior stairs/ ramps have handrails on both sides, <u>or</u> all one level | |
| 29- S | Y | | Top/bottom step edges & ramp level changes marked, <u>or</u> one level | |
| SANCTUARY, CLASSROOMS, AND FELLOWSHIP AREA | | | | |
| 30- B | Y | | At least 1-2 level pew cuts/spaces for wheelchair users are available | |
| 31- S | Y | | Wheelchair spaces are 33"x48" forward or 33"x60" side approach (size: _____), distributed throughout the room for choice in seating, with view of pulpit/ screen when others stand | |
| 32- G | Y | | Chancel area and choir loft are accessible, e.g. with ramp or lift | |
| 33- S | Y | | Handrail(s) provided for steps to the chancel, <u>or</u> chancel is level | |
| 34- B | Y | | At least one aisle in each space is 36" wide or more (w: _____) | |
| 35- B | Y | | Fellowship - e.g. potlucks, coffee hour- is offered in accessible space | |
| 36- B | Y | | In fellowship area and classrooms at least one table has minimum of 27" clearance on the underside, and a maximum height of 34" | |
| 37- B | | N | 1-2 sturdy chairs have armrests, seats ~18" from floor, & no wheels | No armrests |
| COMMUNICATIONS AND ENVIRONMENT | | | | |
| 38- S | Y | | Members are sensitized about need to minimize use of fragrances | |
| 39- G | Y | | Soaps, cleaning products and other chemicals are fragrance free; candles are unscented and non-petroleum-based | |
| 40- S | Y | | Projected words (e.g. song lyrics) use large font and good contrast | |
| 41- B | Y | | Large print bulletin, song lyrics, & scriptures provided <i>on request</i> | |
| 42- S | | N | Braille <u>or</u> electronic documents provided <i>upon advanced request</i> | No Braille, yes to others |
| 43- B | Y | | Microphone used by all speakers or comments are repeated at mic. | |
| 44- S | Y | | Assisted listening system (FM and/or loop) & receivers are available | |
| 45- G | Y | | ASL sign language interpreter is provided <i>upon advanced request</i> | |
| 46- S | Y | | Print/ e-mailed copies of sermon provided <i>upon advanced request</i> | |
| 47- G | Y | | Captions are provided / turned on for videos and other media | |
| ATTITUDES | | | | |
| 48- B | Y | | Accessibility measures and who to contact for questions described in bulletin, website, maps, Find-A-Church site, <u>and/or</u> signage | |
| 49- B | Y | | Pastor(s), ushers, greeters, and leaders have learned and practice appropriate disability etiquette and hospitality | |
| 50- S | Y | | Signs, websites, <u>and/or</u> bulletin boards offer evidence that people with visible and hidden disabilities are welcome and included in the life of the congregation, e.g. through support group info., photos | |
| 51- B | Y | | Disruptions are accepted and incorporated into worship | |
| 52- B | Y | | Qualified service animals (e.g. guide dogs) are welcome within the church building(s) including the sanctuary and fellowship hall | |
| 53- B | Y | | Congregation works to use inclusive, person-first language in worship, e.g. people are invited to "rise in body or in spirit" | |
| 54- S | Y | | Classes and programs are adapted <i>as needed</i> to facilitate active participation of children and adults with disabilities | |
| 55- B | | N | Disability Awareness Sunday ¶265.4 observed during past 1-2 years | None provided |
| 56- S | Y | | Gifts of persons with disabilities are identified and used in service, worship, and leadership roles, and to help to improve access | |
| 57- B | Y | | Needs of people on special diets are considered when food is offered, including gluten-free & alcohol-free communion elements | |
| 58- S | Y | | Transportation offered plus valet parking <u>or</u> parking lot assistance | |
| 59- S | | N | "Buddy" system offered for individuals needing 1:1 support | Not offered |

| GOALS FOR ACCESSIBILITY IMPROVEMENT FOR THE UPCOMING YEAR | | Target Date |
|--|--|-------------------------------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| YES _____ NO _____ Request consultation from Conference Disability Concerns Committee | | |
| Comments (continue on p. 5 or additional pages if needed): | | |
| Signature of Pastor: <i>Vicki Gordy-Stith</i> | | Date <i>6-13-23</i> |
| Signature of Trustees Chairperson: <i>Bernadette Maker</i> | | Date <i>6-13-23</i> |

Date Form Completed 6/6/23 Charge Conference Date 6/21/23

PLEASE PRINT NAMES AND PROVIDE PHONE NUMBER OR E-MAIL ADDRESS:

Form completed by Debbie Hunt Contact information dhunt@epworth.faith

Contact person for church Rev. Dr. Vicki Gordy-Stith Contact information vgordy-stith@epworth.faith

PLEASE NOTE:

- This form is for use on existing buildings only; refer to current ADA & state regulations for construction or major remodeling projects: https://www.ada.gov/2010ADAstandards_index.htm.
- The survey should be completed by a team including a member of the trustees, and people with construction, architecture and/or rehabilitation backgrounds. Include persons with disabilities and family members, especially someone who uses a wheelchair and someone with low vision, in the process.
- Interview individuals with disabilities and family members of children and adults with disabilities to learn how welcoming your congregation is and to help set priorities.
- This is not an all-inclusive listing of ADA guidelines or appropriate accommodations, but rather represents basic first steps that a church may take to begin to implement accessibility measures.
- Resources are available through your conference Disability Concerns Committee (¶1653) and through the DisAbility Ministry Committee of the UMC at <https://umcdmc.org/resources/accessibility-and-united-methodist-churches/> (check subheadings, too) to help you plan and carry out improvements.

**PENINSULA-DELAWARE ANNUAL CONFERENCE
SAFE SANCTUARIES
LOCAL CHURCH/CHARGE SELF-ASSESSMENT AND STATEMENT OF COMPLIANCE**

The Safe Sanctuaries Policy of the Peninsula-Delaware Conference (PDC) is seeks to ensure that each local church provides a safe and secure environment for all children, youth and adults who participate in its ministries and activities. This document serves two purposes:

1. It provides the local church with a clear and concise way to determine if it is in compliance with the PDC Safe Sanctuaries Policy.
2. It alerts the District Superintendent (DS) if there are areas of non-compliance and the date by which the non- compliance will be remedied.

Instructions:

- Indicate compliance status (Yes or No) for each of the operating guidelines.
- Indicate date by which non-compliance will be resolved for any section for which the answer is "No."
- Ensure that certification section is signed by the Pastor and Chairperson of Trustees.
- Submit with Charge Conference Reports.

| Operating Guideline | Compliance Status | Anticipated Compliance Date |
|---|-------------------|-----------------------------|
| A Safe Sanctuaries Policy has been adopted by the local church/charge (may be combined with Sexual Ethics Policy) | Yes | |
| A SAFE Team has been formed and has reviewed compliance with the Safe Sanctuaries Policy | Yes | |
| All volunteers and staff who work with children or youth have been trained annually in Safe Sanctuaries Policy and Operations | Yes | |
| All volunteers and staff who work with children or youth have been trained annually in First Aid and CPR | No | asap |
| The Trustees have completed an annual review of all church facilities accommodating children or youth including, but not limited to, Sunday School rooms & doors, age and activity appropriate equipment, first aid kits and fire extinguishers and 911 postings by telephones. | Yes | |
| The SAFE Team has verified adherence to the "Six-Month Membership" rule for volunteers working with children or youth | Yes | |
| The SAFE Team has verified that all staff and volunteers working with children or youth have completed a written application, personal reference form, driver license and criminal background check and participation covenant and that the confidentiality of these records are protected. | Yes | |
| No individuals who have been convicted of any crime against a child or teenager have been accepted as a worker with children or youth. | Yes | |
| Basic Procedures for Safe Ministry (as defined in Safe Sanctuaries for Youth) | Yes | |
| All staff and volunteers have been trained on <i>Appropriate Interpersonal Boundaries</i> | Yes | |
| The Two-Adult Rule is observed at all times during church sponsored programs or events | Yes | |

**PENINSULA-DELAWARE ANNUAL CONFERENCE
SAFE SANCTUARIES
LOCAL CHURCH/CHARGE SELF-ASSESSMENT AND STATEMENT OF COMPLIANCE**

| | | |
|--|-----|--|
| All staff and volunteers are at least five (5) years older than the youth they lead | Yes | |
| No worker under the age of eighteen (18) serves in an adult capacity | Yes | |
| All rooms set aside for children or youth have a door with a window or a half-door | Yes | |
| Open-door counseling is required when working with youth and any counseling need by a youth or the youth's family is confidentially reported to the pastor | Yes | |
| Counseling sessions are limited to two or three sessions and referral to a professional with expertise in the needs of youth are made, when necessary | Yes | |
| <i>Advance notice to parents</i> with full information about the event is provided, including the requirement for parent permissions and notification if a staff member or volunteer will be alone with a child | Yes | |
| <i>Participation Covenants</i> for all participants and leaders are required to establish behavior standards | Yes | |
| <i>Parent and Family Education</i> of the local church's Safe Sanctuaries policies and procedures is held annually | Yes | |
| <i>Appropriate Equipment and Supervision</i> plans including, but not limited to, transportation considerations, sleeping arrangements, youth group websites for any activity taking place away from the church are reviewed by the SAFE team before presenting to children or youth | Yes | |
| <i>Bathroom procedures</i> for children and youth have been established and reviewed by the SAFE Team and are observed by all staff and volunteers who work with children or youth | Yes | |
| <i>Reporting procedures for Allegations of Abuse</i> have been established and reviewed by the SAFE Team. | Yes | |
| A <i>Covenant</i> that protects children, youth and other vulnerable persons has been established with any registered sex offender(s) who are participating in the life of the church. | Yes | |

The undersigned certify that the above statements are true, to the best of their knowledge, and that they will exercise due diligence in ensuring compliance in the future.

Pastor

Chairperson of Trustees

Church/Charge

District

Date Submitted



Report of the Finance Committee

The report of the Finance Committee shall be made on this form, or one revised and adapted by the Annual Conference. Numbers in parentheses refer to paragraphs of the 2016 *Book of Discipline*.

Copies of this report should be filed with the recording secretary, pastor, district superintendent and chairperson of the committee on finance

Epworth United Methodist Church **Church** Rehoboth Beach, DE **Charge**
Dover **District** Peninsula-Delaware **Annual Conference**

For the period

beginning 7/1/22 **and ending** 5/31/23
DATE OF PRIOR CHARGE CONFERENCE DATE OF CURRENT CHARGE CONFERENCE

I. ORGANIZATION

1.a. Has the committee been organized according to the 2016 Book of Discipline (§258.4)? X Yes No

b. Names of officers?

Chairperson David Hagelin Vice Chairperson David Streit
Treasurer(s) Charles Hartsock Financial Secretary _____

II. BUDGET AND COMMITMENT PLAN

2.a. Has the committee submitted to the Church Council, or its equivalent, a complete budget for the ensuing year? X Yes No

If not, why not?

b. Did the committee give the Church Council an opportunity to request financial support for recommended ministries (§258.4)? X Yes No

If not, why not?

3. How frequently does the Financial Secretary/Treasurer send members and contributors regular reports of their giving?

Monthly X Quarterly Semi-annually Annually No, we do not send reports

4. Is giving by individual participants in the local church regularly reviewed? X Yes No;

If not, why not?

5. What are the plans for raising sufficient income to meet the budget adopted by the Church Council (§258.4)?

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Pledging Campaign

6. Does the Financial Secretary/Treasurer report regularly to the Church Council on the giving trends in the church/charge? Yes No

If not, why not?

III. THE HANDLING OF CHURCH FUNDS

7. Does the Treasurer regularly make reports to the Committee on Finance and the Church Council on the financial position of the church (§258.4b)? Yes No

If not, why not?

8. Are all benevolences and other connectional funds remitted monthly to the conference treasurer (§258.4b)?

Yes No

If not, why not?

9.a. What bank(s) have been designated by the Church Council as a depository (§258.4e)?

Fulton Bank

Vanguard

Morgan Stanley

United Methodist Foundation

b. Are all accounts FDIC insured and in amounts at or below the current FDIC insurable limit? Yes No

If not, why not?

c. Are all accounts in the name of the church? Yes No

If not, why not?

10.a. Has the committee established written financial policies to document the internal controls of the local church (§258.4c)? (*Attach as a supplement.*) Yes No

b. Have these policies been reviewed by the committee and found to be adequate and effective (§258.4c)?

Yes No

11. Are the church offerings counted by a counting committee in accordance with the mandates of the Discipline (§258.4a)? Yes No

If not, why not?

12. Are all funds deposited promptly in accordance with procedures developed by the Committee on Finance (¶258.4a, d)? Yes No

If not, why not?

13. Are financial officers of the church bonded (¶258.4b)? Yes No

If not, why not?

14.a. Have the financial records of the church and all its organizations been audited for the prior fiscal year (¶258.4d)? Yes No

b. If not, why not?

c. Were there any recommendations or exceptions? Yes No

d. If there were recommendations or exceptions, how has the church addressed them?

Signed David M. Hagelin

Printed Name: David Hagelin

Date: 6/15/2023

Epworth United Methodist Church Operating Profit & Loss Budget vs. Actual July 2022 through May 2023

| Ordinary Income/Expense | Jul '22 - May 23 | Budget | \$ Over Budget |
|---|------------------|------------|----------------|
| Income | | | |
| 40100 · Operating Funds | | | |
| 50 · Support Operations | | | |
| 40102 · General/Mortgage Fund | 575,324.07 | 674,758.00 | -99,433.93 |
| 40103 · Loose Plate Funds | 11,699.63 | 12,500.00 | -800.37 |
| 40104 · Holiday Funds | 4,977.00 | 7,500.00 | -2,523.00 |
| 40105 · Rent | | | |
| 40106 · Funeral Income | 5,900.00 | 800.00 | 5,100.00 |
| 40107 · Wedding Income | 0.00 | 800.00 | -800.00 |
| 40108 · Community Income | 18,545.00 | 34,400.00 | -15,855.00 |
| 40109 · Outreach Support Groups | 3,960.00 | 4,575.00 | -615.00 |
| 40126 · Preschool Bldg Usage | 2,490.00 | 2,750.00 | -260.00 |
| 40161 · Boys & Girls Club | 30,800.00 | 30,800.00 | 0.00 |
| Total 40105 · Rent | 61,695.00 | 74,125.00 | -12,430.00 |
| 40111 · Interest Income | | | |
| 40121 · Interest - CRN Sinking Fund | 440.45 | 458.00 | -17.55 |
| 40127 · Interest - Designated Invest | 1,229.16 | 1,595.00 | -365.84 |
| 40128 · Interest - Legacy Endowment | 1,751.65 | 1,375.00 | 376.65 |
| 40111 · Interest Income - Other | 928.70 | 697.00 | 231.70 |
| Total 40111 · Interest Income | 4,349.96 | 4,125.00 | 224.96 |
| 40129 · Special Giving for Operations | | | |
| 40114 · Missions Tithes | 626.59 | 1,100.00 | -473.41 |
| 40116 · Misc Tithes | 0.00 | 1,100.00 | -1,100.00 |
| 40117 · Cemetery Tithes | 3,149.00 | 6,000.00 | -2,851.00 |
| 40124 · Personnel Support | 17,848.28 | 19,130.00 | -1,281.72 |
| 40130 · Legacy Tithes | 8,249.80 | 10,000.00 | -1,750.20 |
| 40131 · Preschool Tithe | 0.00 | 2,500.00 | -2,500.00 |
| 40132 · Events Pay | 14,575.00 | 8,450.00 | 6,125.00 |
| 40162 · Facilities General | 26,200.00 | 11,000.00 | 15,200.00 |
| 40300 · Finance Funds | 3,962.90 | 3,850.00 | 112.90 |
| 40301 · One Time Gifts | 16,329.47 | 27,500.00 | -11,170.53 |
| Total 40129 · Special Giving for Operations | 90,941.04 | 90,630.00 | 311.04 |
| 50 · Support Operations - Other | 240.00 | | |
| Total 50 · Support Operations | 749,226.70 | 863,638.00 | -114,411.30 |
| Total 40100 · Operating Funds | 749,226.70 | 863,638.00 | -114,411.30 |
| 40200 · Program Funds | | | |
| 10 · Inviting All | | | |
| 40900 · Fellowship | | | |
| 40901 · Coffee-fellowship | 569.85 | 220.00 | 349.85 |
| Total 40900 · Fellowship | 569.85 | 220.00 | 349.85 |
| Total 10 · Inviting All | 569.85 | 220.00 | 349.85 |
| 20 · Finding Your Place | | | |
| 40400 · Belongings | | | |
| 40410 · Name Tags | 50.00 | 0.00 | 50.00 |
| Total 40400 · Belongings | 50.00 | 0.00 | 50.00 |
| 40700 · Family Ministries | | | |
| 40701 · Revolution Youth | 250.00 | 0.00 | 250.00 |
| 40703 · Adult | 35.00 | 110.00 | -75.00 |
| 40704 · Sunday School | 307.00 | 0.00 | 307.00 |
| Total 40700 · Family Ministries | 592.00 | 110.00 | 482.00 |
| Total 20 · Finding Your Place | 642.00 | 110.00 | 532.00 |

Epworth United Methodist Church

Operating Profit & Loss Budget vs. Actual

July 2022 through May 2023

| | Jul '22 - May 23 | Budget | \$ Over Budget |
|--|-------------------|-------------------|--------------------|
| 30 · Demonstrating Care | | | |
| 40950 · Demonstrating Care | | | |
| 40603 · Flower Ministry | 1,012.50 | 1,100.00 | -87.50 |
| 40954 · Misc Income | 0.00 | 1,500.00 | -1,500.00 |
| Total 40950 · Demonstrating Care | 1,012.50 | 2,600.00 | -1,587.50 |
| Total 30 · Demonstrating Care | 1,012.50 | 2,600.00 | -1,587.50 |
| 40 · Connecting to God | | | |
| 40600 · Connecting To God | 7,235.00 | 6,588.00 | 647.00 |
| Total 40 · Connecting to God | 7,235.00 | 6,588.00 | 647.00 |
| Total 40200 · Program Funds | 9,459.35 | 9,518.00 | -58.65 |
| Total Income | 758,686.05 | 873,156.00 | -114,469.95 |
| Gross Profit | 758,686.05 | 873,156.00 | -114,469.95 |
| Expense | | | |
| 50000 · Operating Expenses | | | |
| 50.01 · Support Operations | | | |
| 50110 · SPRC | | | |
| 50111 · Senior Pastor | | | |
| 50112 · Senior Pastor Wages | 64,757.00 | 64,757.00 | 0.00 |
| 50113 · SP CPP | 3,792.65 | 3,685.00 | 107.65 |
| 50114 · SP Health Benefits | 19,127.00 | 16,042.00 | 3,085.00 |
| 50116 · SP CRSP | 8,345.25 | 8,311.00 | 34.25 |
| 50132 · SP Travel & Discretion | 1,368.73 | 4,583.00 | -3,214.27 |
| 56123 · SP Housing | 22,000.00 | 22,000.00 | 0.00 |
| Total 50111 · Senior Pastor | 119,390.63 | 119,378.00 | 12.63 |
| 50117 · Pastor of Community & Communica | | | |
| 50118 · Pastor of Community & Communica | 37,182.42 | 37,183.00 | -0.58 |
| 50119 · AP CPP | 1,944.50 | 1,881.00 | 63.50 |
| 50121 · AP Housing | 7,333.26 | 7,334.00 | -0.74 |
| 50122 · AP CRSP | 5,303.29 | 5,130.00 | 173.29 |
| 50139 · AP Travel & Education | 127.53 | 2,750.00 | -2,622.47 |
| Total 50117 · Pastor of Community & Communica | 51,891.00 | 54,278.00 | -2,387.00 |
| 50130 · Church Staff | | | |
| 50131 · Church Staff Wages | 259,612.91 | 271,475.00 | -11,862.09 |
| 50133 · Payroll Tax Expense | 28,623.03 | 28,018.00 | 605.03 |
| 50134 · Employer 403(B) Match | 3,184.43 | 3,991.00 | -806.57 |
| 50135 · Staff Health Benefits | 16,452.37 | 16,421.00 | 31.37 |
| 50141 · Events Pay | 14,575.00 | | |
| Total 50130 · Church Staff | 322,447.74 | 319,905.00 | 2,542.74 |
| Total 50110 · SPRC | 493,729.37 | 493,561.00 | 168.37 |
| 50150 · Facilities Combined | | | |
| 50160 · Facilities | | | |
| 50162 · Utilities | 57,032.07 | 55,000.00 | 2,032.07 |
| 50163 · Custodial Supplies | 22,079.53 | 14,500.00 | 7,579.53 |
| 50164 · Insurance | 25,378.00 | 22,550.00 | 2,828.00 |
| 50165 · Cable, Internet & Phone | 9,945.81 | 7,792.00 | 2,153.81 |
| 50166 · Capital Building Expenses | 10,993.42 | 10,000.00 | 993.42 |
| 50167 · Capital Office Equipment | 0.00 | 2,500.00 | -2,500.00 |
| 50168 · Leased Equipment | 51,206.09 | 53,515.00 | -2,308.91 |
| 50169 · Administrative Costs | 42.00 | 1,100.00 | -1,058.00 |
| 50171 · Grounds Maintenance | 19,519.40 | 13,500.00 | 6,019.40 |
| 50172 · Repairs - Bldg | 11,433.51 | 9,167.00 | 2,266.51 |
| 50173 · Maintenance - Bldg | 8,612.08 | 11,917.00 | -3,304.92 |
| 50174 · Contract Labor | 490.00 | 2,200.00 | -1,710.00 |
| 50176 · Snow Removal | 150.00 | 5,000.00 | -4,850.00 |
| 50181 · Security | 654.00 | 600.00 | 54.00 |

Epworth United Methodist Church
Operating Profit & Loss Budget vs. Actual
July 2022 through May 2023

| | Jul '22 - May 23 | Budget | \$ Over Budget |
|--|------------------|------------|----------------|
| 50182 · Technical Support | 2,475.00 | 1,700.00 | 775.00 |
| Total 50160 · Facilities | 220,010.91 | 211,041.00 | 8,969.91 |
| 50177 · Facilities - Kitchen | | | |
| 50170 · Kitchen Supplies | 310.72 | 150.00 | 160.72 |
| 50178 · Kitchen Equipment Repairs | 5,154.45 | 2,000.00 | 3,154.45 |
| Total 50177 · Facilities - Kitchen | 5,465.17 | 2,150.00 | 3,315.17 |
| Total 50150 · Facilities Combined | 225,476.08 | 213,191.00 | 12,285.08 |
| 50300 · Finance | | | |
| 50125 · Staff Development | 884.00 | 1,100.00 | -216.00 |
| 50126 · Leadership Dev | 0.00 | 440.00 | -440.00 |
| 50129 · Staff Appreciation | 1,893.53 | 1,925.00 | -31.47 |
| 50136 · Contract Labor | 8,149.67 | 7,840.00 | 309.67 |
| 50137 · Worker's Comp Insurance | 2,558.00 | 2,500.00 | 58.00 |
| 50302 · Envelopes | 24.97 | 375.00 | -350.03 |
| 50304 · Banking Expense | 11,688.70 | 11,221.00 | 467.70 |
| 50306 · Administrative Costs | 3,993.87 | 7,425.00 | -3,431.13 |
| 50308 · Stewardship | 512.60 | 0.00 | 512.60 |
| 50310 · Copier Maintenance & Overages | 248.28 | 0.00 | 248.28 |
| 50801 · Office Supplies | 3,875.94 | 4,400.00 | -524.06 |
| 50802 · Printing | 340.00 | 500.00 | -160.00 |
| 50803 · Postage | 1,547.72 | 1,650.00 | -102.28 |
| Total 50300 · Finance | 35,717.28 | 39,376.00 | -3,658.72 |
| 50500 · Connectional Ministry Expenses | | | |
| 50550 · Conference | 48,485.88 | 69,003.00 | -20,517.12 |
| 50575 · District | 1,885.68 | 2,585.00 | -699.32 |
| Total 50500 · Connectional Ministry Expenses | 50,371.56 | 71,588.00 | -21,216.44 |
| Total 50.01 · Support Operations | 805,294.29 | 817,716.00 | -12,421.71 |
| Total 50000 · Operating Expenses | 805,294.29 | 817,716.00 | -12,421.71 |
| 50100 · Program Expenses | | | |
| 10.01 · Inviting All | | | |
| 50800 · Communications | | | |
| 50804 · External Advertising | 2,399.10 | 2,310.00 | 89.10 |
| 50805 · Website Costs | 0.00 | 1,100.00 | -1,100.00 |
| 50808 · Internal Communications | 700.00 | 825.00 | -125.00 |
| 50809 · Computer Software | 1,545.95 | 825.00 | 720.95 |
| 50810 · Special Advertising | 270.00 | 0.00 | 270.00 |
| 50812 · Outside Services | 682.95 | 0.00 | 682.95 |
| Total 50800 · Communications | 5,598.00 | 5,060.00 | 538.00 |
| 50900 · Fellowship | | | |
| 50901 · Fellowship | 80.78 | 275.00 | -194.22 |
| Total 50900 · Fellowship | 80.78 | 275.00 | -194.22 |
| 50960 · Bus Ministry | 549.00 | 550.00 | -1.00 |
| 51000 · Social Justice | | | |
| 51103 · Special Events | 0.00 | 500.00 | -500.00 |
| Total 51000 · Social Justice | 0.00 | 500.00 | -500.00 |
| Total 10.01 · Inviting All | 6,227.78 | 6,385.00 | -157.22 |
| 20.01 · Finding Your Place | | | |
| 50400 · Belongings | | | |
| 50409 · New Member Name Tags | 258.80 | 275.00 | -16.20 |
| Total 50400 · Belongings | 258.80 | 275.00 | -16.20 |
| 50690 · Family Ministries | | | |

Epworth United Methodist Church Operating Profit & Loss Budget vs. Actual July 2022 through May 2023

| | Jul '22 - May 23 | Budget | \$ Over Budget |
|---|------------------|------------------|------------------|
| 50700 · Childrens Ministries | | | |
| 50701 · Curriculum | 665.78 | 500.00 | 165.78 |
| 50702 · Supplies | 0.00 | 575.00 | -575.00 |
| Total 50700 · Childrens Ministries | 665.78 | 1,075.00 | -409.22 |
| 50704 · Family Ministry Events | 0.00 | 50.00 | -50.00 |
| 50725 · Revolution Youth | | | |
| 50729 · Youth Room Supplies | 587.88 | 500.00 | 87.88 |
| 50731 · Special Events | 0.00 | 500.00 | -500.00 |
| Total 50725 · Revolution Youth | 587.88 | 1,000.00 | -412.12 |
| 50750 · Adult Small Groups | | | |
| 50751 · Curriculum/Book Study | 0.00 | 500.00 | -500.00 |
| 50756 · Literature & Publications | 280.50 | 616.00 | -335.50 |
| Total 50750 · Adult Small Groups | 280.50 | 1,116.00 | -835.50 |
| 50757 · Administrative Costs | 1,247.73 | 275.00 | 972.73 |
| Total 50690 · Family Ministries | 2,781.89 | 3,516.00 | -734.11 |
| Total 20.01 · Finding Your Place | 3,040.69 | 3,791.00 | -750.31 |
| 30.01 · Demonstrating Care | | | |
| 50950 · Care Ministries | | | |
| 50612 · Flower Ministry | 3,312.50 | 2,750.00 | 562.50 |
| 50953 · General Supplies | 1,373.53 | 550.00 | 823.53 |
| 50954 · College Ministry | 0.00 | 250.00 | -250.00 |
| 50955 · Administrative Costs | 653.50 | 1,100.00 | -446.50 |
| 50957 · Military Ministry | 0.00 | 250.00 | -250.00 |
| 50958 · Funeral/Receptions | 213.98 | 500.00 | -286.02 |
| 50963 · Card Ministry | 299.33 | 550.00 | -250.67 |
| 50965 · Stephen Ministry | 74.17 | 0.00 | 74.17 |
| Total 50950 · Care Ministries | 5,927.01 | 5,950.00 | -22.99 |
| Total 30.01 · Demonstrating Care | 5,927.01 | 5,950.00 | -22.99 |
| 40.01 · Connecting to God | | | |
| 50600 · Worship | | | |
| 50601 · Memberships/Licenses | 865.00 | 1,375.00 | -510.00 |
| 50604 · Worship Supplies | 214.87 | 2,750.00 | -2,535.13 |
| 50605 · Worship Design | 502.37 | 0.00 | 502.37 |
| 50606 · Contract Labor | 1,450.00 | 1,100.00 | 350.00 |
| 50609 · Administrative Costs | 493.74 | 2,200.00 | -1,706.26 |
| Total 50600 · Worship | 3,525.98 | 7,425.00 | -3,899.02 |
| 50615 · Sight & Sound | | | |
| 50616 · Administrative Costs | 215.77 | 550.00 | -334.23 |
| 50617 · Capital Equipment | 832.23 | 0.00 | 832.23 |
| 50618 · Software | 0.00 | 825.00 | -825.00 |
| Total 50615 · Sight & Sound | 1,048.00 | 1,375.00 | -327.00 |
| 50625 · Music Ministry | | | |
| 50602 · Printed Music | 213.76 | 550.00 | -336.24 |
| 50603 · Music Equipment | 0.00 | 250.00 | -250.00 |
| 50607 · Special Events | 1,658.54 | 1,000.00 | 658.54 |
| Total 50625 · Music Ministry | 1,872.30 | 1,800.00 | 72.30 |
| Total 40.01 · Connecting to God | 6,446.28 | 10,600.00 | -4,153.72 |
| Total 50100 · Program Expenses | 21,641.76 | 26,726.00 | -5,084.24 |
| 70000 · Mortgage & CRN | | | |
| 50351 · Mortgage Principal Reduction | 16,517.30 | 11,000.00 | 5,517.30 |
| 50352 · Mortgage Interest Expense | 7,722.37 | 27,093.00 | -19,370.63 |

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 06/07/23
 Cash Basis

Epworth United Methodist Church Operating Profit & Loss Budget vs. Actual July 2022 through May 2023

| | <u>Jul '22 - May 23</u> | <u>Budget</u> | <u>\$ Over Budget</u> |
|--------------------------------------|--------------------------|--------------------------|--------------------------|
| 50355 · Roof Loan Interest | 8,206.65 | 7,590.00 | 616.65 |
| 87000 · Interest Expense - CRN Notes | 1,575.00 | 2,350.00 | -775.00 |
| Total 70000 · Mortgage & CRN | 34,021.32 | 48,033.00 | -14,011.68 |
| Total Expense | 860,957.37 | 892,475.00 | -31,517.63 |
| Net Ordinary Income | -102,271.32 | -19,319.00 | -82,952.32 |
| Other Income/Expense | | | |
| Other Income | | | |
| 7500 · Capital Campaign - In | 161,035.63 | 0.00 | 161,035.63 |
| Total Other Income | 161,035.63 | 0.00 | 161,035.63 |
| Other Expense | | | |
| 7600 · Capital Campaign - Out | 157,752.73 | 0.00 | 157,752.73 |
| Total Other Expense | 157,752.73 | 0.00 | 157,752.73 |
| Net Other Income | 3,282.90 | 0.00 | 3,282.90 |
| Net Income | <u><u>-98,988.42</u></u> | <u><u>-19,319.00</u></u> | <u><u>-79,669.42</u></u> |

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Epworth United Methodist Church
Balance Sheet
 As of May 31, 2023

May 31, 23

ASSETS

Current Assets

Checking/Savings

10000 · Operating Bank Accounts

| | |
|-------------------------------------|-----------|
| 10100 · General Fund - Fulton Bank | 15,147.66 |
| 10110 · Savings - Fulton Bank | 957.00 |
| 10113 · Designated - Investment | 76,657.04 |
| 10118 · Reserve - Bldg - Money Mkt | 14,440.69 |
| 10119 · Reserve - Bldg - Investment | 43,404.87 |
| 10621 · New - Payroll -Fulton Bank | 30.35 |
| 10623 · Escrow | 5,422.49 |
| 10624 · Venmo | 867.35 |
| 10625 · Food Ministries - Checking | 50,975.93 |

Total 10000 · Operating Bank Accounts 207,903.38

10220 · Epworth Legacy Endowment

| | |
|--------------------------------------|------------|
| 10223 · Vanguard - MM | 12,445.58 |
| 10224 · Vanguard - FTSE Social Index | 163,252.95 |

Total 10220 · Epworth Legacy Endowment 175,698.53

10300 · CRN Sinking Investment

| | |
|--------------------------|-----------|
| 10310 · CRN - MM | 333.35 |
| 10320 · CRN - Investment | 13,255.93 |

Total 10300 · CRN Sinking Investment 13,589.28

10375 · Cemetery Operating

| | |
|-----------------------------|------------|
| 10401 · Operating Checking | 15,789.86 |
| 10403 · Operating Money Mkt | 104,933.36 |

Total 10375 · Cemetery Operating 120,723.22

10409 · Cemetery Perpetual Care

| | |
|-------------------------------------|------------|
| 10405 · United Methodist Foundation | 4,351.17 |
| 10407 · Epworth CRN Investment | 100,000.00 |

10410 · Morgan Stanley Investment

| | |
|-------------------------|------------|
| 10424 · Capital Reserve | |
| 10420 · Advisory # 854 | 108,013.78 |
| 10422 · Advisory - MM | 1,646.91 |

Total 10424 · Capital Reserve 109,660.69

10426 · LT Investment Account

| | |
|---------------------|------------|
| 10421 · Index # 655 | 349,520.76 |
| 10423 · Index - MM | 11,006.50 |

Total 10426 · LT Investment Account 360,527.26

Total 10410 · Morgan Stanley Investment 470,187.95

Total 10409 · Cemetery Perpetual Care 574,539.12

| | |
|--------------------------------|-----------|
| 10616 · Preschool Operating | 19,263.16 |
| 10619 · Preschool Money Market | 55,805.05 |

Total Checking/Savings 1,167,521.74

Other Current Assets

| | |
|-------------------------------|-------|
| 10650 · Petty Cash for Events | 55.00 |
|-------------------------------|-------|

Total Other Current Assets 55.00

Total Current Assets 1,167,576.74

Fixed Assets

15000 · Church & Property

| | |
|-----------------------|--------------|
| 15001 · Building Cost | 9,360,854.00 |
| 15002 · Furniture | 179,990.00 |

SS

Epworth United Methodist Church
Balance Sheet
 As of May 31, 2023

| | May 31, 23 |
|--|---------------------|
| 15003 · Equipment | 437,351.00 |
| 15004 · Land | 229,717.56 |
| 15010 · A/D - Church & Property | -1,266,653.00 |
| Total 15000 · Church & Property | 8,941,259.56 |
| 15200 · Parsonage Property | -400,396.07 |
| 15500 · Other Property | |
| 15501 · Cemetery Columbarium | 204,349.44 |
| Total 15500 · Other Property | 204,349.44 |
| Total Fixed Assets | 8,745,212.93 |
| TOTAL ASSETS | 9,912,789.67 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 20000 · Accounts Payable | 76,047.50 |
| Total Accounts Payable | 76,047.50 |
| Other Current Liabilities | |
| 20005 · Payroll Liabilities | 3.05 |
| Total Other Current Liabilities | 3.05 |
| Total Current Liabilities | 76,050.55 |
| Long Term Liabilities | |
| 22000 · Fund Balances | |
| 32500 · Missions - Designated | |
| 32550 · General Missions | 10,594.61 |
| 32700 · Christmas Joy 365 | 23,232.35 |
| Total 32500 · Missions - Designated | 33,826.96 |
| 32625 · Support - Designated | |
| 32401 · Wings | 973.68 |
| 32575 · Men's Ministry | 3,889.73 |
| 32803 · Coffee Ministries | 617.92 |
| 32806 · Memorials | 410.00 |
| 32808 · Designated Funds | 22,092.81 |
| 32809 · Green Team | 518.86 |
| 32815 · Bus Ministry | 1,369.56 |
| 32816 · Skatepark | 2,283.29 |
| 32817 · Youth Group | 4,798.29 |
| 32960 · Outreach Ministries | -265.44 |
| Total 32625 · Support - Designated | 36,688.70 |
| 32900 · Inviting All - Designated | |
| 32400 · ISOP | 4,636.65 |
| 32402 · Food Rescue | 11,596.48 |
| 32805 · Food Ministries | 37,188.80 |
| Total 32900 · Inviting All - Designated | 53,421.93 |
| Total 22000 · Fund Balances | 123,937.59 |
| 22350 · Capital Revenue Notes | |
| 22200 · CRN - 1 year or less | 5,000.00 |
| 22290 · CRN - Cemetery | 100,000.00 |
| 22300 · CRN - 1 year or more | 37,500.00 |
| Total 22350 · Capital Revenue Notes | 142,500.00 |

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3:37 PM
06/07/23
Cash Basis

Epworth United Methodist Church
Balance Sheet
As of May 31, 2023

| | May 31, 23 |
|---|---------------------|
| 22505 · Fulton Bank - Roof Loan | 218,262.80 |
| Total Long Term Liabilities | 484,700.39 |
| Total Liabilities | 560,750.94 |
| Equity | |
| 38400 · Gain/(Loss) Unrealized-Cemetery | 164,105.75 |
| 38500 · Gain/(Loss) Unrealized-Church | 59,725.41 |
| 38550 · Gain/(Loss) Unrealized - Legacy | 56,791.08 |
| 38600 · Gain/(Loss) Unrealized-CRN Sink | 24,889.42 |
| 38700 · Transfers Between Accounts | 1,387,664.08 |
| 38750 · Opening Balance Equity | 7,343,665.67 |
| 38999 · Unrestricted Fund Equity | 332,770.67 |
| Net Income | -17,573.35 |
| Total Equity | 9,352,038.73 |
| TOTAL LIABILITIES & EQUITY | 9,912,789.67 |

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Epworth United Methodist Church Profit & Loss Budget Overview July 2023 through June 2024

| | Jul '23 - Jun 24 |
|---|------------------|
| Ordinary Income/Expense | |
| Income | |
| 40100 · Operating Funds | |
| 50 · Support Operations | |
| 40102 · General/Mortgage Fund | 705,826.00 |
| 40103 · Loose Plate Funds | 12,360.00 |
| 40104 · Holiday Funds | 7,210.00 |
| 40105 · Rent | |
| 40106 · Funeral Income | 2,000.00 |
| 40107 · Wedding Income | 1,600.00 |
| 40108 · Community Income | 28,000.00 |
| 40109 · Outreach Support Groups | 3,900.00 |
| 40126 · Preschool Bldg Usage | 3,000.00 |
| 40161 · Boys & Girls Club | 33,600.00 |
| | 33,600.00 |
| Total 40105 · Rent | 72,100.00 |
| 40111 · Interest Income | |
| 40121 · Interest - CRN Sinking Fund | 650.00 |
| 40127 · Interest - Designated Invest | 1,358.00 |
| 40128 · Interest - Legacy Endowment | 2,500.00 |
| 40111 · Interest Income - Other | 900.00 |
| | 900.00 |
| Total 40111 · Interest Income | 5,408.00 |
| 40129 · Special Giving for Operations | |
| 40114 · Missions Tithes | 1,000.00 |
| 40116 · Misc Tithes | 0.00 |
| 40117 · Cemetery Tithes | 5,000.00 |
| 40124 · Personnel Support | 12,000.00 |
| 40130 · Legacy Tithes | 10,500.00 |
| 40131 · Preschool Tithe | 3,500.00 |
| 40162 · Facilities General | 15,000.00 |
| 40300 · Finance Funds | 8,000.00 |
| 40301 · One Time Gifts | 22,250.00 |
| | 22,250.00 |
| Total 40129 · Special Giving for Operations | 77,250.00 |
| Total 50 · Support Operations | 880,154.00 |
| Total 40100 · Operating Funds | 880,154.00 |
| 40200 · Program Funds | |
| 10 · Inviting All | |
| 40900 · Fellowship | |
| 40901 · Coffee-fellowship | 300.00 |
| 40902 · Coffee-lock box | 0.00 |
| | 0.00 |
| Total 40900 · Fellowship | 300.00 |
| 40960 · Bus Ministry | 0.00 |
| 41000 · Social Justice Funds | 0.00 |
| | 0.00 |
| Total 10 · Inviting All | 300.00 |
| 20 · Finding Your Place | |
| 40400 · Belongings | |
| 40410 · Name Tags | 50.00 |
| 40420 · Meals | 0.00 |
| | 0.00 |
| Total 40400 · Belongings | 50.00 |
| 40700 · Family Ministries | |
| 40701 · Revolution Youth | 0.00 |

Epworth United Methodist Church Profit & Loss Budget Overview July 2023 through June 2024

| | Jul '23 - Jun 24 |
|---|------------------|
| 40702 · Vacation Bible School | 0.00 |
| 40703 · Adult | 150.00 |
| 40704 · Sunday School | 0.00 |
| Total 40700 · Family Ministries | 150.00 |
| Total 20 · Finding Your Place | 200.00 |
| 30 · Demonstrating Care | |
| 40950 · Demonstrating Care | |
| 40603 · Flower Ministry | 2,000.00 |
| 40951 · Clown Ministries | 0.00 |
| 40952 · College Ministries | 0.00 |
| 40954 · Misc Income | 0.00 |
| 40957 · Funerals/Receptions | 0.00 |
| Total 40950 · Demonstrating Care | 2,000.00 |
| Total 30 · Demonstrating Care | 2,000.00 |
| 40 · Connecting to God | |
| 40600 · Connecting To God | 10,375.00 |
| Total 40 · Connecting to God | 10,375.00 |
| Total 40200 · Program Funds | 12,875.00 |
| Total Income | 893,029.00 |
| Gross Profit | 893,029.00 |
| Expense | |
| 50000 · Operating Expenses | |
| 50.01 · Support Operations | |
| 50110 · SPRC | |
| 50111 · Senior Pastor | |
| 50112 · Senior Pastor Wages | 72,763.32 |
| 50113 · SP CPP | 4,165.00 |
| 50114 · SP Health Benefits | 15,000.00 |
| 50116 · SP CRSP | 9,147.00 |
| 50132 · SP Travel & Discretion | 5,000.00 |
| 56123 · SP Housing | 24,000.00 |
| Total 50111 · Senior Pastor | 130,075.32 |
| 50117 · Pastor of Community & Communica | |
| 50118 · Pastor of Community & Communica | 41,779.43 |
| 50119 · AP CPP | 2,137.00 |
| 50121 · AP Housing | 8,000.00 |
| 50122 · AP CRSP | 5,828.00 |
| 50139 · AP Travel & Education | 3,000.00 |
| Total 50117 · Pastor of Community & Communica | 60,744.43 |
| 50127 · SBA PPP Loan | 0.00 |
| 50130 · Church Staff | |
| 50131 · Church Staff Wages | 251,620.00 |
| 50133 · Payroll Tax Expense | 28,011.50 |
| 50134 · Employer 403(B) Match | 2,492.98 |
| 50135 · Staff Health Benefits | 17,199.77 |
| Total 50130 · Church Staff | 299,324.25 |
| Total 50110 · SPRC | 490,144.00 |

Epworth United Methodist Church Profit & Loss Budget Overview July 2023 through June 2024

| | Jul '23 - Jun 24 |
|--|------------------|
| 50150 · Facilities Combined | |
| 50160 · Facilities | |
| 50162 · Utilities | 65,000.00 |
| 50163 · Custodial Supplies | 18,000.00 |
| 50164 · Insurance | 26,000.00 |
| 50165 · Cable, Internet & Phone | 10,500.00 |
| 50166 · Capital Building Expenses | 14,000.00 |
| 50167 · Capital Office Equipment | 2,500.00 |
| 50168 · Leased Equipment | 52,200.00 |
| 50169 · Administrative Costs | 500.00 |
| 50171 · Grounds Maintenance | 20,000.00 |
| 50172 · Repairs - Bldg | 10,000.00 |
| 50173 · Maintenance - Bldg | 13,125.00 |
| 50174 · Contract Labor | 500.00 |
| 50176 · Snow Removal | 5,075.00 |
| 50181 · Security | 500.00 |
| 50182 · Technical Support | 2,400.00 |
| Total 50160 · Facilities | 240,300.00 |
| 50177 · Facilities - Kitchen | |
| 50170 · Kitchen Supplies | 200.00 |
| 50178 · Kitchen Equipment Repairs | 2,000.00 |
| 50179 · Capital Improvements - Kitchen | 5,000.00 |
| Total 50177 · Facilities - Kitchen | 7,200.00 |
| Total 50150 · Facilities Combined | 247,500.00 |
| 50300 · Finance | |
| 50125 · Staff Development | 800.00 |
| 50126 · Leadership Dev | 0.00 |
| 50128 · Travel | 0.00 |
| 50129 · Staff Appreciation | 1,200.00 |
| 50136 · Contract Labor | 0.00 |
| 50137 · Worker's Comp Insurance | 3,075.00 |
| 50302 · Envelopes | 325.00 |
| 50304 · Banking Expense | 10,800.00 |
| 50305 · Accounting Services | 0.00 |
| 50306 · Administrative Costs | 7,000.00 |
| 50308 · Stewardship | 500.00 |
| 50310 · Copier Maintenance & Overages | 300.00 |
| 50801 · Office Supplies | 2,900.00 |
| 50802 · Printing | 400.00 |
| 50803 · Postage | 1,200.00 |
| 66000 · Payroll Expenses | 0.00 |
| Total 50300 · Finance | 28,500.00 |
| 50500 · Connectional Ministry Expenses | |
| 50550 · Conference | 72,560.00 |
| 50575 · District | 4,440.00 |
| Total 50500 · Connectional Ministry Expenses | 77,000.00 |
| Total 50.01 · Support Operations | 843,144.00 |
| Total 50000 · Operating Expenses | 843,144.00 |

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Epworth United Methodist Church Profit & Loss Budget Overview July 2023 through June 2024

| | Jul '23 - Jun 24 |
|---------------------------------------|------------------|
| 50100 · Program Expenses | |
| 10.01 · Inviting All | |
| 50800 · Communications | |
| 50804 · External Advertising | 2,725.00 |
| 50805 · Website Costs | 1,125.00 |
| 50806 · Church Directory | 0.00 |
| 50808 · Internal Communications | 900.00 |
| 50809 · Computer Software | 1,000.00 |
| 50810 · Special Advertising | 0.00 |
| 50812 · Outside Services | 0.00 |
| Total 50800 · Communications | 5,750.00 |
| 50900 · Fellowship | |
| 50901 · Fellowship | 300.00 |
| Total 50900 · Fellowship | 300.00 |
| 50960 · Bus Ministry | 600.00 |
| 51000 · Social Justice | |
| 51100 · Advertising | 0.00 |
| 51102 · Film Series | 0.00 |
| 51103 · Special Events | 500.00 |
| 51104 · Administrative Costs | 0.00 |
| Total 51000 · Social Justice | 500.00 |
| Total 10.01 · Inviting All | 7,150.00 |
| 20.01 · Finding Your Place | |
| 50400 · Belongings | |
| 50409 · New Member Name Tags | 0.00 |
| 50455 · First Time Visitors Gifts | 0.00 |
| 50468 · Belongings Supplies | 0.00 |
| Total 50400 · Belongings | 0.00 |
| 50690 · Family Ministries | |
| 50700 · Childrens Ministries | |
| 50701 · Curriculum | 800.00 |
| 50702 · Supplies | 200.00 |
| 50707 · Vacation Bible School | 500.00 |
| Total 50700 · Childrens Ministries | 1,500.00 |
| 50704 · Family Ministry Events | 500.00 |
| 50725 · Revolution Youth | |
| 50727 · Learning Materials | 0.00 |
| 50728 · Transportation, mileage & gas | 0.00 |
| 50729 · Youth Room Supplies | 0.00 |
| 50731 · Special Events | 0.00 |
| Total 50725 · Revolution Youth | 0.00 |
| 50750 · Adult Small Groups | |
| 50751 · Curriculum/Book Study | 0.00 |
| 50752 · Supplies and Resources | 600.00 |
| 50754 · Special Events | 0.00 |
| 50756 · Literature & Publications | 600.00 |
| Total 50750 · Adult Small Groups | 1,200.00 |
| 50757 · Administrative Costs | 1,200.00 |
| 50690 · Family Ministries - Other | 0.00 |
| Total 50690 · Family Ministries | 4,400.00 |
| Total 20.01 · Finding Your Place | 4,400.00 |

Epworth United Methodist Church
Profit & Loss Budget Overview
 July 2023 through June 2024

| | Jul '23 - Jun 24 |
|---|-------------------|
| 30.01 · Demonstrating Care | |
| 50950 · Care Ministries | |
| 50612 · Flower Ministry | 3,900.00 |
| 50952 · DVD Ministry | 0.00 |
| 50953 · General Supplies | 400.00 |
| 50954 · College Ministry | 0.00 |
| 50955 · Administrative Costs | 1,200.00 |
| 50956 · Clown Ministry | 0.00 |
| 50957 · Military Ministry | 0.00 |
| 50958 · Funeral/Receptions | 1,000.00 |
| 50963 · Card Ministry | 250.00 |
| 50965 · Stephen Ministry | 0.00 |
| 50966 · Leashes of Love Pet Ministry | 0.00 |
| Total 50950 · Care Ministries | 6,750.00 |
| Total 30.01 · Demonstrating Care | 6,750.00 |
| 40.01 · Connecting to God | |
| 50600 · Worship | |
| 50601 · Memberships/Licenses | 1,040.00 |
| 50604 · Worship Supplies | 3,000.00 |
| 50605 · Worship Design | 300.00 |
| 50606 · Contract Labor | 9,000.00 |
| 50609 · Administrative Costs | 1,200.00 |
| Total 50600 · Worship | 14,540.00 |
| 50615 · Sight & Sound | |
| 50616 · Administrative Costs | 300.00 |
| 50617 · Capital Equipment | 1,000.00 |
| 50618 · Software | 0.00 |
| 50619 · Contract Labor | 0.00 |
| Total 50615 · Sight & Sound | 1,300.00 |
| 50625 · Music Ministry | |
| 50602 · Printed Music | 360.00 |
| 50603 · Music Equipment | 1,000.00 |
| 50607 · Special Events | 2,500.00 |
| Total 50625 · Music Ministry | 3,860.00 |
| Total 40.01 · Connecting to God | 19,700.00 |
| Total 50100 · Program Expenses | 38,000.00 |
| 70000 · Mortgage & CRN | |
| 50351 · Mortgage Principal Reduction | 0.00 |
| 50352 · Mortgage Interest Expense | 0.00 |
| 50355 · Roof Loan Interest | 7,985.00 |
| 87000 · Interest Expense - CRN Notes | 3,900.00 |
| Total 70000 · Mortgage & CRN | 11,885.00 |
| Total Expense | 893,029.00 |
| Net Ordinary Income | 0.00 |
| Net Income | 0.00 |

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**INTERACTIVE WORKSHEET FOR THE
2023 CLERGY COMPENSATION AND OTHER BENEFITS FORM**

(Due prior to November 1, 2022)

Step 1 Save this form to your computer. Fill in blanks on this worksheet. Save again when finished.

Step 2 Enter the **Pastor's name:** Enter **Charge name:**
Enter the **Effective Date:**

Step 3 Enter the Approved Cash Compensation for 2023 as follows:

| | |
|---|---|
| CASH SALARY | Include : 1. Cash salary approved at charge conference, |
| Enter total here: <input type="text" value="72,763"/> | 2. Before Tax Salary Reduction paid to GBOPHB or other institutions |
| (Line 1, Column 2023 on Form will be populated) | 3. After-Tax contributions made to the UMPIP previously paid by the church, if applicable |
| | 4. Equitable Compensation salary for the pastor paid by the Conference |

| | |
|---|---|
| FURNITURE ALLOWANCE | Include : Pre-tax dollars for furniture or for any parsonage-related expenses not paid by the church. |
| Enter total here: <input type="text"/> | (This Allowance is paid to the pastor and does not require the pastor to provide supporting documentation to the church. A Furniture Resolution must be approved prior to payment.) |
| (Line 2, Column 2023 on Form will be populated) | |

| | |
|---|--|
| OTHER CASH ALLOWANCE | Include : Other cash allowances paid to the Pastor which does not require supporting documentation. (DO NOT include Social Security, Furniture or Housing Allowances) |
| Enter total here: <input type="text"/> | |
| (Line 3, Column 2023 on Form will be populated) | |

| | |
|--|--|
| SOCIAL SECURITY ALLOWANCE | Include : An Allowance PAID DIRECTLY TO THE PASTOR to assist in payment of taxes. This Allowance is considered taxable. An SSA is a recommendation. |
| Enter total here: <input type="text" value="5,566"/> | Use church recommendation: <input type="text" value="0"/> |
| Enter appropriate highlighted number from the instruction box to the right | OR use 1 of the following calculations: |
| (Line 4, Column 2023 on Form will be populated) | with parsonage: <input type="text" value="7693"/> |
| | with housing, Enter Housing Allowance below first: <input type="text" value="8016"/> |

| | |
|---|---|
| BASE COMPENSATION | (Total of Lines 1, 2, 3 and 4) |
| Sub-Total: <input type="text" value="78,329"/> | Base Compensation must be at Minimum Salary or above, see link for chart |
| (Line 5, Column 2023 on Form will be populated) | Click here for Minimum Salary Guidelines |

| | |
|---|---|
| HOUSING ALLOWANCE | Include only if parsonage is NOT provided. |
| Enter total here: <input type="text" value="24,000"/> | Housing Allowance Q&A and sample resolutions, see link below |
| (Line 6, Column 2023 on Form will be populated) | http://http://s3.amazonaws.com/Website_GCFA/services/legal/HousingAllowanceQAs.pdf |

| | |
|---|---------------------------------|
| TOTAL COMPENSATION | (Total of Lines 5 and 6) |
| Grand Total: <input type="text" value="102,329"/> | |
| (Line 7, Column 2023 on Form will be populated) | |

Step 4: Answer these questions carefully

A. ARE YOU PROVIDED A PARSONAGE? (Indicate Yes if one is available, unless Housing Allowance is provided)

B. ARE YOU PROVIDED AN ACCOUNTABLE REIMBURSEMENT PLAN? do not include in lines 1-7 above

C. ARE YOU PARTICIPATING IN UMPIP (United Methodist Personal Investment Plan)?

(A "Contribution Election Form" is required only if changing amount)

D. ARE YOU PARTICIPATING IN SALARY REDUCTION TO OTHER INSTITUTIONS? If yes, amt?

| | | |
|---|----|--------------|
| E. ARE YOU EXPECTING TO RECEIVE EQUITABLE COMPENSATION? | No | If yes, amt? |
|---|----|--------------|

OTHER BENEFITS

| | |
|---|---|
| Step 5: CRSP FOR 2023: | <i>Clergy Retirement Security Plan - Pension Plan paid by Charge</i> |
| Enter CRSP here: <input type="text" value="9,147"/> | When parsonage is provided, multiply line 7 by .15 <input type="text" value="9146.52"/> |
| (CRSP will populate 2023 line 33) | When parsonage is NOT provided, multiply line 7 by .12 <input type="text"/> |
| Supply or Retired or Waived? <input type="text" value="No"/> | (Maximum contribution for 2023 is \$9146.52) |

| | |
|---|--|
| Step 6: CPP FOR 2023: | <i>Comprehensive Protection Plan - Death & Disability Plan paid by the Charge (Part-time Local Pastors not eligible for CPP)</i> |
| Enter CPP here: <input type="text" value="5,628"/> | When parsonage is provided, multiply line 7 by .055 <input type="text" value="5,628.10"/> |
| (CPP will populate 2023 line 34 on the Form) | When parsonage is NOT provided, multiply line 7 by .044 <input type="text"/> |
| Part-time LP or Retired? <input type="text" value="No"/> | (Maximum CPP contribution for 2023 is \$6,650.16) |
| Less than 3/4 time FE or PE? <input type="text" value="No"/> | |

| | |
|---|---|
| Step 7: TRAVEL | Pastor must provide a mileage log and payment for travel is based on log. (Use current IRS mileage rate for reimbursement). If no mileage log is provided, any money paid to the pastor for travel must be included in "Other Cash Allowances" (Line 3) and becomes taxable income. |
| Enter Travel here: <input type="text" value="2,500"/> | |
| (Travel will populate 2023 line 35 on the Form) | |

| | |
|--|--|
| Step 8: CONTINUING EDUCATION | Pastor must provide documentation for registration, lodging, travel, tolls, etc. for reimbursement. If no documentation is provided, any money paid to the pastor for these items must be included in "Other Cash Allowances" (Line 3) and becomes taxable income. |
| Enter CE here: <input type="text" value="2,500"/> | |
| (Cont. Ed. will populate 2023 line 36 on the Form) | |

| | |
|--|---|
| Step 9: HEALTH/DENTAL COVERAGE | Full member - \$18,876 |
| Enter H/D here: <input type="text" value="18,876"/> | Provisional/Associate/Full-time Local Pastor - \$17,676 |
| (Health/Dental will populate 2023 line 37 on the Form) | |

| | |
|---|---|
| Step 10: LIFE INSURANCE | Include If paid by church if withheld from Pastor's salary- leave blank |
| Enter here: <input type="text"/> | |
| (Life Ins will populate 2023 line 39 on the Form) | |

Step 11: If more than one church is on the charge, please list the church names and the breakdown for 2023

Enter each church name to the right (type church name in over Type Name)

| | Type Name Church 1 | Type Name Church 2 | Type Name Church 3 | Type Name Church 4 | Match last column | Totals from Page 1 |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------|--------------------|
| 2023 Cash Salary | | | | | 0 | 72,763 |
| 2023 Furniture Allowance | | | | | 0 | 0 |
| 2023 Other Cash Allowances | | | | | 0 | 0 |
| 2023 Social Security Allowance | | | | | 0 | 5,566 |
| Total Base Compensation | 0 | 0 | 0 | 0 | 0 | 78,329 |
| 2023 Housing Allowance, if applicable | | | | | 0 | 24,000 |
| Total Compensation | 0 | 0 | 0 | 0 | 0 | 102,329 |

Step 12: Enter the Total Compensation paid to the pastor or their predecessor from all churches on the Charge during the

| | |
|--------------------------------|--------|
| 2022 Cash Salary | 70,644 |
| 2022 Furniture Allowance | |
| 2022 Other Cash Allowances | |
| 2022 Social Security Allowance | |

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2023 PASTOR'S COMPENSATION AND OTHER BENEFITS

Effective Date :

1/1/2023

Vicki Gordy-Stith

Rehoboth Beach, DE

Pastor's Name

Charge Name

| | ACTUAL CASH COMPENSATION 2022 | APPROVED CASH COMPENSATION 2023 | Contributions by Church if more than one church (Insert Names of Each Church and list what each church pays) | | | |
|--|--|--|--|-----------|-----------|-----------|
| | | | Type Name | Type Name | Type Name | Type Name |
| 1 SALARY -Cash salary approved by Charge Conference to be paid directly to the Pastor | 70644 | 72,763 | 0 | 0 | 0 | 0 |
| 2 FURNITURE ALLOWANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 3 OTHER CASH ALLOWANCES-any payment to the Pastor which does not require supporting document DO NOT include Furniture or Housing Allowances. | 0 | 0 | 0 | 0 | 0 | 0 |
| 4 SOCIAL SECURITY ALLOWANCE - paid to the Pastor to partially offset Self Employment Tax | 0 | 5566 | 0 | 0 | 0 | 0 |
| 5 BASE COMPENSATION (add lines 1-4) | 70644 | 78329 | 0 | 0 | 0 | 0 |
| 6 HOUSING ALLOWANCE - include only if parsonage is not provided | 24000 | 24000 | 0 | 0 | 0 | 0 |
| 7 TOTAL COMPENSATION (add lines 5-6) | 94644 | 102329 | 0 | 0 | 0 | 0 |

[\(Click here to go back to worksheet to edit\)](#)

The following questions require answers:

- A. ARE YOU PROVIDED A PARSONAGE? (Indicate Yes if one is available, unless Housing Allowance is provided)
- B. ARE YOU PROVIDED AN ACCOUNTABLE REIMBURSEMENT PLAN? do not include in lines 1-10
- C. ARE YOU PARTICIPATING IN UMPIP (United Methodist Personal Investment Plan)?
- [\(A "Contribution Election Form" is required only if changing amount\)](#)
- D. ARE YOU PARTICIPATING IN SALARY REDUCTION TO OTHER INSTITUTIONS? If yes, amt?
- E. ARE YOU EXPECTING TO RECEIVE EQUITABLE COMPENSATION? If yes, amt?

OTHER BENEFITS

| | | |
|--------------------------|--------|---|
| PENSION CRSP FOR 2023 | 9,146 | Maximum \$9146.52 for 2023 |
| PENSION CPP FOR 2023 | 5,628 | Maximum \$6707.49 for 2023 |
| TRAVEL | 2,500 | Use 2023 IRS Rate (2022 Rate is 62.5¢ per mile) |
| CONTINUING EDUCATION | 2,500 | Recommended Minimum \$800 |
| HEALTH & DENTAL COVERAGE | 18,876 | Full Member-\$18,876 |
| | | Provisional/Associate/Full-Time Local-\$17,676 |
| LIFE INSURANCE | 0 | If Paid by Church |

[\(Click here to go back to worksheet to edit\)](#)


Pastor


Chairperson, Staff Parish Relations
or
District Superintendent

6-18-23
Date

Note: Return this page and "Contribution Schedule" to the Peninsula-Delaware Conference,
139 N. State Street, Dover DE 19901 No later than November 1, 2022

**INTERACTIVE WORKSHEET FOR THE
2023 CLERGY COMPENSATION AND OTHER BENEFITS FORM**

(Due prior to November 1, 2022)

Step 1 Save this form to your computer. Fill in blanks on this worksheet. Save again when finished.

Step 2 Enter the **Pastor's name:** Patrick (Bo) Gordy-Stith Enter **Charge name:** Rehoboth Beach, DE
Enter the **Effective Date:** 7/1/2023

Step 3 Enter the Approved Cash Compensation for 2023 as follows:

| | |
|--|---|
| CASH SALARY | <i>Include:</i> 1. Cash salary approved at charge conference, 2. Before Tax Salary Reduction paid to GBOPHB or other institutions 3. After-Tax contributions made to the UMPIP previously paid by the church, if applicable 4. Equitable Compensation salary for the pastor paid by the Conference |
| Enter total here: <u>41,779</u> (Line 1, Column 2023 on Form will be populated) | |

| | |
|--|--|
| FURNITURE ALLOWANCE | <i>Include:</i> Pre-tax dollars for furniture or for any parsonage-related expenses not paid by the church. (This Allowance is paid to the pastor and does not require the pastor to provide supporting documentation to the church. A Furniture Resolution must be approved prior to payment.) |
| Enter total here: <u> </u> (Line 2, Column 2023 on Form will be populated) | |

| | |
|--|---|
| OTHER CASH ALLOWANCE | <i>Include:</i> Other cash allowances paid to the Pastor which does not require supporting documentation. (DO NOT include Social Security, Furniture or Housing Allowances) |
| Enter total here: <u> </u> (Line 3, Column 2023 on Form will be populated) | |

| | |
|---|--|
| SOCIAL SECURITY ALLOWANCE | <i>Include:</i> An Allowance PAID DIRECTLY TO THE PASTOR to assist in payment of taxes. This Allowance is considered taxable. An SSA is a recommendation. Use church recommendation: <u>0</u> OR use 1 of the following calculations: with parsonage: <u>4417</u> with housing, Enter Housing Allowance below first: <u>4124</u> |
| Enter total here: <u>3,196</u> Enter appropriate highlighted number from the instruction box to the right (Line 4, Column 2023 on Form will be populated) | |

| | |
|---|--|
| BASE COMPENSATION | (Total of Lines 1, 2, 3 and 4) Base Compensation must be at Minimum Salary or above, see link for chart Click here for Minimum Salary Guidelines |
| Sub-Total: <u>44,975</u> (Line 5, Column 2023 on Form will be populated) | |

| | |
|---|--|
| HOUSING ALLOWANCE | Include only if parsonage is NOT provided. Housing Allowance Q&A and sample resolutions, see link below http://http://s3.amazonaws.com/Website_GCFA/services/legal/HousingAllowanceQAs.pdf |
| Enter total here: <u>8,000</u> (Line 6, Column 2023 on Form will be populated) | |

| | |
|---|---------------------------------|
| TOTAL COMPENSATION | (Total of Lines 5 and 6) |
| Grand Total: <u>52,975</u> (Line 7, Column 2023 on Form will be populated) | |

Step 4: Answer these questions carefully

| | | | |
|---|---|-----------|--|
| A. | ARE YOU PROVIDED A PARSONAGE? | <u>No</u> | (Indicate Yes if one is available, unless Housing Allowance is provided) |
| B. | ARE YOU PROVIDED AN ACCOUNTABLE REIMBURSEMENT PLAN? | <u>No</u> | do not include in lines 1-7 above |
| C. | ARE YOU PARTICIPATING IN UMPIP (United Methodist Personal Investment Plan)? | <u>No</u> | |
| (A "Contribution Election Form" is required only if changing amount) | | | |
| D. | ARE YOU PARTICIPATING IN SALARY REDUCTION TO OTHER INSTITUTIONS? | <u>66</u> | No If yes, amt? |

| | | |
|---|----|--------------|
| E. ARE YOU EXPECTING TO RECEIVE EQUITABLE COMPENSATION? | No | If yes, amt? |
|---|----|--------------|

OTHER BENEFITS

| | |
|---|--|
| Step 5: CRSP FOR 2023: | <i>Clergy Retirement Security Plan - Pension Plan paid by Charge</i> |
| Enter CRSP here: <input type="text" value="6,357"/> | When parsonage is provided, multiply line 7 by .15 |
| (CRSP will populate 2023 line 33) | When parsonage is NOT provided, multiply line 7 by .12 |
| Supply or Retired or Waived? <input type="text" value="No"/> | (Maximum contribution for 2023 is \$9146.52) |
| | <input type="text" value="6,357.00"/> |

| | |
|---|--|
| Step 6: CPP FOR 2023: | <i>Comprehensive Protection Plan - Death & Disability Plan</i> |
| Enter CPP here: <input type="text" value="2,331"/> | <i>paid by the Charge (Part-time Local Pastors not eligible for CPP)</i> |
| (CPP will populate 2023 line 34 on the Form) | When parsonage is provided, multiply line 7 by .055 |
| Part-time LP or Retired? <input type="text" value="No"/> | When parsonage is NOT provided, multiply line 7 by .044 |
| Less than 3/4 time FE or PE? <input type="text" value="No"/> | (Maximum CPP contribution for 2023 is \$6,650.16) |
| | <input type="text" value="2,330.90"/> |

| | |
|---|---|
| Step 7: TRAVEL | Pastor must provide a mileage log and payment for travel is based on log. (Use current IRS mileage rate for reimbursement). If no mileage log is provided, any money paid to the pastor for travel must be included in "Other Cash Allowances" (Line 3) and becomes taxable income. |
| Enter Travel here: <input type="text" value="500"/> | |
| (Travel will populate 2023 line 35 on the Form) | |

| | |
|--|--|
| Step 8: CONTINUING EDUCATION | Pastor must provide documentation for registration, lodging, travel, tolls, etc. for reimbursement. If no documentation is provided, any money paid to the pastor for these items must be included in "Other Cash Allowances" (Line 3) and becomes taxable income. |
| Enter CE here: <input type="text" value="2,500"/> | |
| (Cont. Ed. will populate 2023 line 36 on the Form) | |

| | |
|--|---|
| Step 9: HEALTH/DENTAL COVERAGE | Full member - \$18,876 |
| Enter H/D here: <input type="text"/> | Provisional/Associate/Full-time Local Pastor - \$17,676 |
| (Health/Dental will populate 2023 line 37 on the Form) | |

| | |
|---|---|
| Step 10: LIFE INSURANCE | Include If paid by church |
| Enter here: <input type="text"/> | if withheld from Pastor's salary- leave blank |
| (Life Ins will populate 2023 line 39 on the Form) | |

Step 11: If more than one church is on the charge, please list the church names and the breakdown for 2023

Enter each church name to the right (type church name in over Type Name)

| | Type Name Church 1 | Type Name Church 2 | Type Name Church 3 | Type Name Church 4 | Match last column | Totals from Page 1 |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------|--------------------|
| 2023 Cash Salary | | | | | 0 | 41,779 |
| 2023 Furniture Allowance | | | | | 0 | 0 |
| 2023 Other Cash Allowances | | | | | 0 | 0 |
| 2023 Social Security Allowance | | | | | 0 | 3,196 |
| Total Base Compensation | 0 | 0 | 0 | 0 | 0 | 44,975 |
| 2023 Housing Allowance, if applicable | | | | | 0 | 8,000 |
| Total Compensation | 0 | 0 | 0 | 0 | 0 | 52,975 |

Step 12: Enter the Total Compensation paid to the pastor or their predecessor from all churches on the Charge during the

| | |
|--------------------------------|-------------------------------------|
| 2022 Cash Salary | <input type="text" value="40,563"/> |
| 2022 Furniture Allowance | <input type="text"/> |
| 2022 Other Cash Allowances | <input type="text"/> |
| 2022 Social Security Allowance | <input type="text"/> |

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2023 PASTOR'S COMPENSATION AND OTHER BENEFITS

Effective Date :

1/1/2023

Patrick (Bo) Gordy-Stith

Rehoboth Beach, DE

Pastor's Name

Charge Name

| | ACTUAL CASH COMPENSATION 2022 | APPROVED CASH COMPENSATION 2023 | Contributions by Church if more than one church (Insert Names of Each Church and list what each church pays) | | | |
|--|--|--|--|-----------|-----------|-----------|
| | | | Type Name | Type Name | Type Name | Type Name |
| 1 SALARY -Cash salary approved by Charge Conference to be paid directly to the Pastor | 40563 | 41,779 | 0 | 0 | 0 | 0 |
| 2 FURNITURE ALLOWANCE | 0 | 0 | 0 | 0 | 0 | 0 |
| 3 OTHER CASH ALLOWANCES-any payment to the Pastor which does not require supporting document DO NOT include Furniture or Housing Allowances. | 0 | 0 | 0 | 0 | 0 | 0 |
| 4 SOCIAL SECURITY ALLOWANCE - paid to the Pastor to partially offset Self Employment Tax | 0 | 3196 | 0 | 0 | 0 | 0 |
| 5 BASE COMPENSATION (add lines 1-4) | 40563 | 44975 | 0 | 0 | 0 | 0 |
| 6 HOUSING ALLOWANCE - include only if parsonage is not provided | 8000 | 8000 | 0 | 0 | 0 | 0 |
| 7 TOTAL COMPENSATION (add lines 5-6) | 48563 | 52975 | 0 | 0 | 0 | 0 |

[\(Click here to go back to worksheet to edit\)](#)

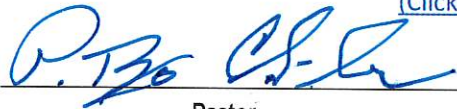
The following questions require answers:

- A. ARE YOU PROVIDED A PARSONAGE? (Indicate Yes if one is available, unless Housing Allowance is provided)
- B. ARE YOU PROVIDED AN ACCOUNTABLE REIMBURSEMENT PLAN? do not include in lines 1-10
- C. ARE YOU PARTICIPATING IN UMPIP (United Methodist Personal Investment Plan)?
- [\(A "Contribution Election Form" is required only if changing amount\)](#)
- D. ARE YOU PARTICIPATING IN SALARY REDUCTION TO OTHER INSTITUTIONS? If yes, amt?
- E. ARE YOU EXPECTING TO RECEIVE EQUITABLE COMPENSATION? If yes, amt?

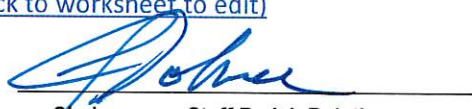
OTHER BENEFITS

| | | |
|--------------------------|-------|---|
| PENSION CRSP FOR 2023 | 6,357 | Maximum \$9146.52 for 2023 |
| PENSION CPP FOR 2023 | 2,331 | Maximum \$6707.49 for 2023 |
| TRAVEL | 500 | Use 2023 IRS Rate (2022 Rate is 62.5¢ per mile) |
| CONTINUING EDUCATION | 2,500 | Recommended Minimum \$800 |
| HEALTH & DENTAL COVERAGE | | Full Member-\$18,876 |
| | 0 | Provisional/Associate/Full-Time Local-\$17,676 |
| LIFE INSURANCE | 0 | If Paid by Church |

[\(Click here to go back to worksheet to edit\)](#)



Pastor



Chairperson, Staff Parish Relations
or

District Superintendent

6-18-23

Date

Note: Return this page and "Contribution Schedule" to the Peninsula-Delaware Conference,
139 N. State Street, Dover DE 19901 No later than November 1, 2022

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(SAMPLE)
HOUSING ALLOWANCE RESOLUTION

(To be inserted in the minutes of the meeting)

The chairperson informed the meeting that under the tax law, a minister of the gospel is allowed to exclude from gross income: (1) the rental value of a home furnished to him or her as part of his or her compensation; or (2) a housing allowance paid to him or her as part of his or her compensation, to the extent used by him or her to rent or provide a home and to the extent such allowance does not exceed the fair rental value of the home, including furnishings and appurtenances such as a garage, plus the cost of utilities.

The (charge conference or church council) on the 21st day of June, after discussing the amount to be paid to Rev. Vicki Gordy-Stith as a housing allowance, on motion duly made and seconded, adopted the following resolution:

Rev. Vicki Gordy-Stith shall receive salary of \$72,763 for the year. Rev. Vicki Gordy-Stith shall also receive a housing allowance of \$24,000 for the year 2023 and all future years unless otherwise provided.

The housing allowance (and/or rent-free use of a home) shall be so designated in the official church records.

(SAMPLE)
HOUSING ALLOWANCE RESOLUTION

(To be inserted in the minutes of the meeting)

The chairperson informed the meeting that under the tax law, a minister of the gospel is allowed to exclude from gross income: (1) the rental value of a home furnished to him or her as part of his or her compensation; or (2) a housing allowance paid to him or her as part of his or her compensation, to the extent used by him or her to rent or provide a home and to the extent such allowance does not exceed the fair rental value of the home, including furnishings and appurtenances such as a garage, plus the cost of utilities.

The (charge conference or church council) on the 6th__day of June, after discussing the amount to be paid to Rev. Dr. Patrick (Bo) Gordy-Stith as a housing allowance, on motion duly made and seconded, adopted the following resolution:

Rev. Dr. Patrick (Bo) Gordy-Stith shall receive salary of \$40,563 for the year. Rev. Dr. Patrick (Bo) Gordy-Stith shall also receive a housing allowance of \$8,000 for the year 2023-2024 and all future years unless otherwise provided.

(If the clergy person is to have rent-free use of a home, also state:

"Rev. _____ shall also have rent-free use of the home located at _____ for the year__ and for every year thereafter so long as he/she is minister of the _____ United Methodist Church unless otherwise provided.")

The housing allowance (and/or rent-free use of a home) shall be so designated in the official church records.

Attachment C

HOUSING ALLOWANCE ESTIMATE WORKSHEET

Vicki Gordy - Stith

| <u>EXPENSE ITEM</u> | <u>ESTIMATE</u> |
|--|-----------------------------|
| • utilities (electricity, heat, water, trash pickup, and local telephone) | \$ <u>7,000</u> |
| • furniture and appliances (purchases and repair) | <u> </u> |
| • building repairs and remodeling | <u>2,500</u> |
| • property insurance | <u>3,000</u> |
| • yard maintenance, landscaping and improvements | <u> </u> |
| • maintenance items (cleaning and and maintenance supplies, electrical supplies) | <u> </u> |
| • miscellaneous | <u> </u> |
| FOR OWNERS | |
| • real estate taxes | <u> </u> |
| • mortgage payments/down payment | <u>23,000</u> |
| • improvements | <u> </u> |
| • | <u> </u> |
| FOR RENTERS | |
| • rent payments | <u> </u> |
| TOTAL | \$ <u>35,500</u> |



Fund Balance Report

The Committee on Finance is required to make provision for an annual audit of the records of all the financial officers (including the financial secretary or church business manager and treasurers) of the church and all its organizations and shall report to the Charge Conference. Guidelines for handling of an accountability of funds can be found in the 2017-2020 United Methodist Church Financial Records Handbook and in Guidelines for Leading Your Congregation: FINANCE available at <http://www.cokesbury.com>, and The Local Church Audit Guide, available at <http://www.gcfa.org>.

THIS REPORT IS TO BE COMPLETED BETWEEN JAN. 1 AND FEB. 1
THIS REPORT SHOULD NOT BE INCLUDED WITH YOUR OTHER CHARGE CONFERENCE FORMS

Copies of this report should be filed with the recording secretary, pastor, district superintendent and chairperson of the committee on finance

| | | | |
|---------------------------------|----------|--------------------|--------|
| Epworth United Methodist Church | Church | Rehoboth Beach, DE | |
| Dover | District | Peninsula-Deaware | Charge |
| | | Annual Conference | |

For the period beginning 7/1/22, and ending May 31, 2023

1. Receipts, Disbursements, and Balances (Round to the nearest dollar)

| LOCAL CHURCH FUNDS (Use those applicable to your church.) | (a) Balance at Beginning of Period | (b) Cash Received and Recorded | *(c) Total Disburse- ments for Period (-) | *(d) Transfers + (-) | (e) Balance End Of Period |
|---|---|--|--|----------------------------|---------------------------------------|
| General Fund | 131,325 | 1,098,767 | (847,849) | (368,892) | 13,351 |
| Benevolence Fund | | | | | |
| Building or Improvement Fund | 51,230 | 16,616 | | (10,000) | 57,846 |
| Board of Trustees' Fund | | | | | |
| United Methodist Women | | | | | |
| United Methodist Youth Fellowship | | | | | |
| United Methodist Men | | | | | |
| Church School | | | | | |
| Other Organizations or Funds (enter name): | | | | | |
| Fulton Bank – Payroll | 52 | | (697,545) | 697,543 | 50 |
| Fulton Bank – Food Ministries | 27,482 | | (6,376) | 29,870 | 50,976 |
| Fulton Bank – Savings | 20,000 | 1 | | (19,046) | 957 |
| Fulton Bank – Escrow | 30,662 | 7,469 | (40) | (32,669) | 5,422 |
| Fulton Bank – Venmo | -0- | 867 | | | 867 |
| Morgan Stanley – Church | 71,773 | 4,884 | | | 76,657 |
| Vanguard – Legacy | 158,312 | 35,637 | | (18,250) | 175,699 |
| Morgan Stanley – Sinking | 32,207 | 20,202 | (18,820) | (20,000) | 13,589 |
| Epworth CRN Investment | 100,000 | | | | 100,000 |
| | | | | | |
| Fulton Bank - Cemetery | 142,714 | 61,875 | (87,866) | 4,000 | 120,723 |
| Morgan Stanley – Perpetual Care | 538,786 | 152,609 | (116,856) | | 574,539 |
| United Methodist Foundation | 4,365 | 603 | (617) | | 4,351 |
| Fulton Bank - Preschool | 22,017 | 398,891 | (346,168) | | 74,740 |
| Total amount of cash in all treasuries of the church | 1,330,925 | 1,798,421 | (2,122,137) | 262,556 | 1,269,767 |

2. The Auditors Auditing Committee (check one) has examined the accounts listed on the front side; reviewed procedures of counting and accounting under the current Book of Discipline; has reconciled receipts and disbursements with bank deposits and bank balances; and has found the balances displayed to be correct, procedures proper, and records properly kept, except as noted below (attach additional pages as needed):

3. Recommendations for changes in financial policies and practices (attach additional pages as needed):

Signatures of the Church Audit Committee, (if applicable)

David M Hagel, Chairperson _____, Member
Printed Name: David Hagelin Printed Name: _____
Date: 6/15/2023 Date: _____